



The University of New Mexico
College of Nursing



**NMNEC SJC/UNM Dual Degree Program Option
Admission Guide**

Fall 2017 Application Cycle
October 15, 2016- February 15, 2017

Table of Contents

Program Information and Overview	2
Contact Information	2
Minimum Application Requirements.....	3
NMNEC SJC/UNM Dual Degree Program Prerequisites.....	3
Before You Apply.....	4
Timeline for Spring 2017 Admission	5
How to Apply	5
Transcript Requirements.....	5
NursingCAS Application and Checklist	6
Current UNM CON Tuition and Fee Schedule	7
NursingCAS Application FAQs	8
NMNEC SJC/UNM Dual Degree Program FAQs	9

Program Information and Overview

The New Mexico Nursing Education Consortium (NMNEC) San Juan College (SJC)/University of New Mexico (UNM) Dual Degree program is a partnership between SJC and the UNM College of Nursing (CON) that allows students to obtain an Associate Degree in Nursing (ADN) and a Bachelor of Science in Nursing (BSN) concurrently. On BSN completion, students will be eligible to take the National Council Licensure Examination-Registered Nurse (NCLEX-RN) licensing exam with the New Mexico State Board of Nursing.

This is a competitive application screening. Students are applying to a five-term program.

Students are responsible for tuition and fees at both SJC and UNM, with financial aid and scholarships available through UNM and SJC, if eligible.

Contact Information

San Juan College

4601 College Boulevard
Farmington, NM 87402
(505) 566-3224
panekj@sanjuancollege.edu

UNM

College of Nursing
(505) 272-4223
HSC-CON-StudentServices@salud.unm.edu
<http://nursing.unm.edu>

NursingCAS

(617) 612-2880
nursingcasinfo@nursingcas.org
www.NursingCAS.org

Minimum Application Requirements

To be considered for the NMNEC SJC/UNM Dual Degree Program Option, applicants must:

- Obtain and refer to the SJC current application and instruction packet for detailed application and eligibility requirements. The application packet can be obtained at SJC Nursing Department, 4601 College Blvd. Farmington, NM 87402. The nursing department is located in the Human Health & Performance Building, Room 55335. The application packet can also be printed from the nursing webpage:
<https://www.sanjuancollege.edu/school-of-health-sciences/programs/nursing/>
- Complete the dual application process by submitting a paper BSN nursing application and FERPA document to the SJC Nursing Department in addition to submitting a nursing application to UNM CON per the NursingCAS online application system.
- Complete all application and eligibility requirements as stated in the SJC application packet instructions and UNM Nursing application instructions by the current application deadline. Failure to complete any of the application required steps will result in ineligibility, and your application will not be processed. Applications not received by the SJC Nursing Department and UNM NursingCAS system by the application deadline will not be processed.
- Submit all official school transcripts directly to SJC Enrollment Services, UNM and to the UNM NursingCAS system for verification and processing/evaluation. Do not submit transcripts directly to either nursing department.
- Be eligible for admission to UNM. For information regarding eligibility, visit www.unm.edu to apply.

NMNEC SJC/UNM Dual Degree Program Prerequisites

Prerequisite classes that must be completed prior to application (listed with SJC course numbers)

BIOL 121	Introductory Biology I	4
CHEM 110	Introductory Chemistry	4
ENGL 111	Freshman Composition	3
ENGL 211	Advanced Composition	3
HLTH 118	Nutrition	3
MATH 115 or MATH 160	Intermediate Algebra or College Algebra	3 or 4
PSYC 120	Introduction to Psychology	3
PSYC 230	Human Development	3
	Total Prerequisite Credit Hours	26

Classes that must be in progress or completed at the time of application and entry into Level 1.

BIOL 224	Microbiology	4
BIOL 252	Human Anatomy & Physiology I	4
BIOL 281	Pathophysiology I	3
	Humanities	3
	Humanities	3
MATH	Statistics	4
	Social Science	3

Before You Apply

- Applicants are encouraged to research the field of nursing and volunteer or work in the health care industry to gain knowledge of professional duties and responsibilities.
- Speak with a nursing advisor regarding your educational goals for application and course plan.
- Students are eligible to apply after the successful completion (minimum grade of “C”) in the courses listed under “Prerequisite classes that must be completed prior to application” section.
- All prerequisites in progress at the time of application must be completed by the end of the fall semester prior to the current application deadline with a minimum grade of “C.” Failure to comply will result in ineligibility.
- Application to NMNEC SJC/UNM Dual Degree Nursing Program requires a minimum cumulative GPA of 2.75 in application prerequisite courses, in addition to an overall cumulative GPA of 2.0.
- Admission into the NMNEC SJC/UNM Dual Degree Program is competitive with 16 available seats each fall and spring. Completion of prerequisite courses does not guarantee entrance into the program. Applicants may want to consider alternative options and submit applications to other programs as well.

Timeline for Spring 2017 Admission

- October 15, 2016: the NMNEC SJC/UNM Dual Degree Program NursingCAS application period opens
- February 15, 2017 by 9:59 MST: the Fall 2017 NursingCAS application deadline, meaning that applications must be completed and paid for by the indicated day and time.
- February 15, 2017: official transcripts must be received, but not verified, by NursingCAS. **This is not a postmarked deadline.**
- SJC Nursing applications must be received in the SJC Nursing Department by 5:00 pm, February 15, 2017.

How to Apply

The UNM CON utilizes NursingCAS for all undergraduate Basic Entry Option BSN applications, including NMNEC partnership schools.

We require:

- The applicant to enter all academic coursework for all college-level institutions, even if the course is not a prerequisite or directly related to the nursing major.
- The applicant needs to submit all official transcripts to NursingCAS for verification and processing. The UNM CON no longer accepts transcripts for applications.

Transcript Requirements

Transcripts must meet the following requirements to be considered “official” by NursingCAS:

1. A Registrar’s seal and/or legible signature must be included on the transcript.
2. The transcript must be mailed directly to NursingCAS from the Registrar’s Office of the school where the course was taken.
3. The transcript cannot be marked “Issued to Student” or “Student Copy.”
4. The transcript must reflect all relevant, correct information for the applicant identified on the application.
5. Transcripts cannot be gathered by the student and then mailed to NursingCAS. As stated above, they must come directly from the institution’s Registrar’s Office.

All questions regarding transcripts must be directed to NursingCAS, as the UNM CON does not have access to them until they have been received and processed by NursingCAS.

NursingCAS Application and Checklist

Before starting your application, it is recommended that you gather all required information and materials:

- Refer to the prior section, “Timeline for Fall 2017 Admission,” and the SJC Nursing Program Application Packet Instructions for the current nursing application deadline.
- Obtain and print out unofficial transcripts from all college-level institutions attended.
- As you enter your coursework, we suggest you go line by line, highlighting or checking off classes as you enter them.
- Give yourself plenty of time to complete the NursingCAS application. The average time for completion is between 1 and 2 hours, depending on the amount of coursework.
- We do not require any information, including references, in the “Supporting Information” section. Materials submitted will not be reviewed; please do not submit them. Indicate in your application that you will not be submitting any references, achievements, etc.
- For any foreign language course (e.g., Spanish, French, ASL, etc.), select “Foreign Language” for the subject.
- When selecting subjects, stay as general or as close to the course code as possible. For example, when inputting “Anatomy & Physiology I,” select Biology instead of Anatomy.
- For Certified Nursing Assistant classes, we suggest you enter Nursing as the subject.

Current UNM CON Tuition and Fee Schedule

**Estimated Cost of Attendance Effective Fall 2017 Rates have been calculated to include the UNM Nursing Differential Rate
(Subject to Change)**

Baccalaureate Level	
Resident Tuition and Fees	
Up to 14 credit hours—per credit hour	\$498.25
15-18 credit hours—per credit hour	\$411.89
6 credits	\$2,990.00
14 credits	\$6,976.00
15 credits	\$6,178.00
16 credits	\$6,178.00
17 credits	\$6,178.00
18 credits	\$6,178.00
Non-Resident Tuition and Fees	
Up to 11 credit hours—per credit hour	\$1,078.00
12-18 credit hours—UNM tuition:	\$13,215.00
Required Fees Per Term	
Library	\$130.00
Needle Stick Insurance (students with clinical courses)	\$30.00
Estimated Course Fees	Varies from \$200-\$350
HSC Student Council Fee	\$1.00
Estimated Fee Total Per Term	\$261 for part time (6 cr. hrs.)

NursingCAS Application FAQs

Do I have to enter my entire academic history in addition to the prerequisites?

Yes, you need to enter all college-level course work, in addition to the required prerequisites to complete the application. There is no exception to this requirement.

It is asking me for references. Do I need to include references or other information in the “Supporting Information” section?

These are not required and will not be looked at when ranking applicants. Please do not include them in your application. In the “Supporting Information” section, please select “I am not adding any references/achievements/experiences/licensure and certifications” in order to complete the section.

If I have already sent my official transcripts to UNM and SJC, do I still need to send them to NursingCAS?

Yes, you still need to send all official transcripts to NursingCAS for processing and verification. The UNM CON will not accept application transcripts under any circumstances.

Where do I send my official transcripts to?

You are required to send all official transcripts to:

NursingCAS Transcript Processing Center

P.O. Box 9201

Watertown, MA 02471

The NursingCAS application is asking me to list my classes by Freshman, Sophomore, etc. How do I figure that out?

UNM and other institutions use the following breakdown:

Freshman	0 - 26 hours
Sophomore	27 - 59 hours
Junior	60 - 89 hours
Senior	90 hours and beyond

With course breakdown, start freshman breakdown with courses listed as 100 level (SJC start with 110 level)

This is general and is for reporting purposes only. It is not considered in your individual application.

Do I have to submit my high school transcript?

No, we do not require high school transcripts. The only transcripts we require are official college transcripts sent directly to NursingCAS for processing and verification. See above for the official transcript requirements.

I am taking classes during the Fall 2016 term. When should I send my transcript to NursingCAS?

It is recommend that you send official transcripts to NursingCAS after final grades have posted to be processed and verified.

I applied for a previous application cycle. Will I have to resend my transcripts to NursingCAS again?

You will only need to send an updated transcript from institutions if they were not listed on previous transcripts submitted.

Will I receive notification when my application is submitted?

Yes, you will receive an email confirmation once your application is submitted.

Will I receive notification when my transcripts are received by NursingCAS?

Yes, you will receive an email notification when each of your transcripts are received and logged into your record. UNM CON doesn't have access to your NursingCAS application until after submission and verification of your transcripts.

NMNEC SJC/UNM Dual Degree Program FAQs

What is NMNEC?

The New Mexico Nursing Education Consortium (NMNEC) is a collaborative of every state-funded nursing program across the state of New Mexico. It is a common curriculum in nursing providing seamless transfer from one school to another. This means that if you start the NMNEC nursing program at one state-funded school, you can continue in another part of New Mexico. This allows applicants to maximize their application possibilities and apply to as many schools as possible by completing the NMNEC curriculum. For a list of NMNEC schools, visit NMNEC.org.

How many spots does the NMNEC SJC/UNM Dual Degree Program have?

16 BSN students are selected each fall and each spring semester.

Does the NMNEC SJC/UNM Dual Degree Program have a waitlist?

No, the NMNEC SJC/UNM Dual Degree Program does not have a waitlist. If applicants are not accepted, they must reapply and submit a new application in a future cycle. We encourage applicants to meet with an advisor to discuss how to strengthen their application. Statistics from each application pool are unique.

Do classes ever expire?

No, classes do not have an expiration date in regard to admission and application cycles.

Do I have to be a current UNM student to apply?

No, you do not have to be a current UNM student to apply but you do have to have a current UNM application on file if you are admitted. If you haven't attended UNM for 2 or more semesters you will need to re-apply for admission.

What is the current tuition and fee schedule for the CON?

Please see page 7 for more information.

Is the UNM CON accredited?

The baccalaureate and master's programs at the UNM CON are accredited by the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington DC 20036, (202) 887-6791, through December 31, 2022.

How long is the NMNEC SJC/UNM Dual Degree Program?

The NMNEC SJC/UNM Dual Degree Program is a continuous, lock-step, 20-month, five-term program that may run through the summer. There are no exceptions to the program duration or sequencing.