



UNM COLLEGE of NURSING

Doctor of Philosophy (PhD) and BSN to PhD Application Instructions

As a PhD applicant, you are required to submit two applications:

- NursingCAS and 2.UNM Graduate Studies Application

Applying to NursingCAS \$70.00 fee

1. Go to <https://nursingcas.liaisoncas.com/applicant-ux/#/login>. Create an account if you have not previously used NursingCAS or login.
2. Search for the PhD application under the “Add Program” tab.
 - Search for the University of New Mexico under school.
 - Select the Doctor of Philosophy option you are applying to for either spring or summer 2018.
3. Complete all fields in the “Personal Information” section.
4. Under the “Supporting Information” section, you are only required to upload your current RN license:
 - Achievements- select “I am not adding any Achievements”.
 - Experiences- select “I am not adding any Experiences”.
 - Licensure & Certifications- select “Add a License or Certification”; type is licensure and answer all questions in this section.
5. Under the Academic History section,
 - High School Attended- Add your high school
 - Colleges Attended- Add all institutions attended and upload unofficial transcripts reflective of all course work.
 - Transcript Entry- you are not required to enter in your coursework.
 - Standardized Test- select “I am not adding any Standardized Tests”.
6. Under the Program Materials section
 - Documents- Upload your CV/Resume, Personal/Professional Statement and Writing Sample. See specific concentration instructions.
 - References/Evaluations- Three evaluations are required; see the NursingCAS application for specific concentration instructions.
 - Questions- Answer all questions in this section.

You will not be able to submit and pay for your application until all sections are green.

Applying to UNM Graduate Studies \$50.00 fee

1. Go to https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantLogin.asp?id=unmgrad&_ga=2.82574548.359199461.1501683634-89414424.1470939090. Create an account if you have not previously used the UNM Graduate and Professional Program application or login.

2. Personal Information- Complete all fields
3. Additional Information- Complete all required fields
4. Educational Background- List all institutions attended and send all official transcripts to:
UNM Admissions
PO Box 4895
Albuquerque, NM 87196-4849
Need to send electronic transcripts? apply@unm.edu
5. Program of Interest Select: College of Nursing>Nursing> Nursing (PhD)> PhD Nursing>Select Interest. Leave faculty member preference blank. Entry Term is Summer, Entry Year is 2018. **BSN to PhD, Entry Term Spring 2018**
6. Letter of Intent- not required (Should be submitted through NursingCAS)
7. CV/Resume- not required (Should be submitted through NursingCAS)
8. Recommendations- not required (Should be submitted through NursingCAS)