UNDERGRADUATE
STUDENT HANDBOOK
Fall 2015
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The College of Nursing baccalaureate program has the full approval of the New Mexico Board of Nursing. The baccalaureate and master’s program at the College of Nursing, University of New Mexico is fully accredited by the Commission on Collegiate Nursing Education through December 31, 2022.
UNIVERSITY OF NEW MEXICO
COLLEGE OF NURSING

Welcome to the University of New Mexico College of Nursing!

The College of Nursing (CON) has a long and proud history. The College was established in Fall 1955 under the direction of Dean Eleanor King. The first class graduated in 1959 with 12 students. Now, there are approximately 5,000 alumni of the CON providing health care in New Mexico, in the United States, and internationally. Fall 2015 marks the 60th anniversary of the College of Nursing.

The CON presents a faculty rich in accomplishment and expertise. Visit the CON Web site for details. The CON is enhanced by a faculty and student body that represents broad diversity in culture and experience.

INSTITUTIONAL CONTEXT

The CON is part of the Health Sciences Center (HSC) at the University of New Mexico (UNM) in Albuquerque. The vision, mission, values, and goals of the HSC and CON are presented below.

Health Sciences Center: Vision, Mission, Values, and Goals

HSC Vision
The University of New Mexico Health Sciences Center will work with community partners to help New Mexico make more progress in health and health equity than any other state by 2020.

HSC Mission
Our mission is to provide an opportunity for all New Mexicans to obtain an excellent education in the health sciences. We will advance health sciences in the most important areas of human health with a focus on the priority health needs of our communities. As a majority-minority state, our mission will ensure that all populations in New Mexico have access to the highest quality health care.

HSC Values
The UNM Health Sciences Center’s most important value is a steadfast duty to improve the health of all New Mexicans. We will serve our patients and the public with integrity and accountability. We will strive as an institution and as individuals to recognize, cultivate and promote all forms of diversity; to fully understand the health needs of our communities; and to advance clinical, academic, and research excellence. We are committed to perform our duties with compassion and respect for our patients, learners, and colleagues; and always to conduct ourselves with the highest level of professionalism.
HSC Goals

- Improve health and health care to the populations we serve with community-wide solutions
- Build the workforce of New Mexico by providing a premier education and transformative experience that prepares students to excel in the workplace
- Foster innovation, discovery and creativity; and translate our research and discoveries into clinical or educational practice;
- Provide the environment and resources to enable our people and programs to do their best
- Deliver a well-integrated academic health center that provides high quality of care and service while being accessible to all New Mexican
- Nurture and embrace an environment of diversity, integrity and transparency

College of Nursing: Vision, Mission, Goals, and Strategic Plan

CON Vision
The vision of the CON is to develop solutions for the most important nursing challenges pertaining to human health and health equity in our communities through education, scholarship, practice, and service.

CON Mission
The mission of the CON is to provide exemplary and innovative education, research, practice, service, and leadership that improves state, national, and global health. The College’s efforts focus on the scholarship of nursing education, research, practice, and policy to inform and lead in the delivery and analysis of nursing and health care.

CON Goal
- Fully participate in UNM, HSC, and the UNM Health System governance and policy-making bodies to achieve our vision, mission, and strategic goals.
- Produce graduates with the nursing expertise to improve health and promote health equity of New Mexicans through leadership, research, policy, and the provision of exceptional healthcare.
- Provide outstanding educational programs to diverse student populations.
- Lead in state and national baccalaureate and graduate education in nursing.
- Expand and support a scholarship base consistent with being the flagship graduate nursing program in New Mexico and with the University of New Mexico’s designation as a Research University with high research activity.
- Implement nursing and inter-professional faculty practice models that provide innovative, scholarly solutions to improve health.
- Provide statewide leadership and advocacy in nursing and health policy.
- Diversify the College of Nursing to increase representation to better reflect the communities we serve across the state of New Mexico.
- Develop entrepreneurial and innovative strategies to attract and efficiently manage CON resources (fiscal, physical, and human) in a changing economic environment.

CON Strategic Planning
The CON Strategic Plan provides the CON with direction to develop a curriculum that will deliver progressive educational programs to New Mexicans that are consistent with the needs of the discipline and the State of New Mexico. There is an annual CON strategic planning meeting attended by all CON faculty and staff. At this meeting, progress toward goals is measured, and new goals are set.
PROGRAMS OF STUDY OFFERED AT THE COLLEGE OF NURSING

Bachelor of Science in Nursing
There are two entry options for the Bachelor of Science in Nursing (BSN) program: the Pre-Licensure Option, and the RN-to-BSN Degree Completion Option. Both options are based on the same program content, although each has its own prerequisites and course criteria.

Master of Science in Nursing
Graduate programs offer baccalaureate RN students the opportunity to continue their education. The CON offers a graduate program in nursing leading to the MSN. Advanced practice concentrations prepare graduates to assume roles in health care as an acute care nurse practitioner, a family nurse practitioner, a pediatric nurse practitioner, or a nurse midwife. The CON also offers a concentration in nursing education; the nursing administration and community health concentrations are not accepting new students at this time.

A Post-Master’s Professional Certificate program is available to nurses holding an MSN who wish to complete additional graduate work in an area of nursing not included in their initial master’s program. A minor in nursing is also available to nurses pursuing their degree in another field. The graduate program is accredited by the Commission on Collegiate Nursing Education. For further information on the MSN program, contact the Student Services Office at 272-4223.

Doctor of Philosophy in Nursing
The CON offers a Doctor of Philosophy (PhD) in nursing degree. It is designed to develop strong nursing leaders for New Mexico. The majority of the program is available online. Students are expected to spend one week in Albuquerque each summer and attend the Western Institute of Nursing annual meeting each year.

Doctor of Nursing Practice
The CON Doctor of Nursing Practice (DNP) is a professional nursing clinical doctorate. This program provides a curriculum that leads to a DNP for students who enter the program as master’s-prepared advanced practice registered nurses or nurse administrators/executives. The DNP, an alternative to the traditional research-focused PhD in nursing, has an emphasis on practice and is considered the terminal degree for advanced nursing practice.
GENERAL INFORMATION

Academic Advisement
The Student Services Office is located on the 2nd floor of the CON, Room 255. For an appointment, please go to http://nursing.unm.edu/ on the right side of the page hit the tab “Advisement and Student Services Appointments” and follow the instructions. You can also come to walk-in hours: Monday morning 8:00-11:00 and Friday 8:30-11:00 and 1:00 – 4:00. Services offered by the Student Services Office include the following:

- Advise students on admission criteria and the application process.
- Assist all baccalaureate students to plan their progression in the curriculum at UNM.
- Supply registration information, as well as assist in schedule preparation.
- Monitor academic status of students to determine whether curriculum requirements are being met according to academic regulations and maintain all CON student records.
- Advise students referred by faculty for various academic or related personal problems, with referrals made as necessary to support systems within UNM and the CON.
- Assist students in preparing exception requests when they wish to ask for a waiver of CON academic regulations.
- Offer information regarding graduation requirements.

Student Success Specialists
Susan Koronkiewicz and Shandra Burton are resource experts for students to connect them to the appropriate service or department and collaborate with faculty and student development personnel to identify strategies to assist students. You are warmly invited to contact them about using effective study methods, managing anxiety, adjusting to nursing school in general, and many other subjects, according to your situation and interest. Shandra is in Room 237 of the CON or can be reached by email (ShBurton@salud.unm.edu) or phone (505-272-6061). Susan is in Room 239 of the CON and can be reached by email (skoronkiewicz@salud.unm.edu) or by phone (505-272-2407).

Health Sciences Library and Informatics Center
Ingrid Hendrix is the librarian dedicated to the College of Nursing to help you with any questions you have about doing literature searches for papers, finding full-text articles, and anything else related to finding information for papers or projects you are doing. She is happy to work with you one on one to help you navigate through the array of resources you have available to you. There is now a nursing research guide that pulls together a wide variety of resources in one place. Check it out at: http://libguides.health.unm.edu/content.php?pid=191251 or click on Subject Guides on the library's homepage and then click on Nursing from the listing on the left of the screen. The best way to reach her is either through ihendrix@salud.unm.edu or AskIngrid@salud.unm.edu. You can set up an appointment or just ask your question via email. Got questions? Get answers - Ask Ingrid!

In addition to getting help from Ingrid, the Health Sciences Library and Informatics Center (HSLIC) offers a number of services. On the main floor of the library is a large public computing area where students can use all the Microsoft Office products and check their email. The third and fourth floor of the library provide quiet study space where the journals and books are shelved. There are numerous individual study carrels on both floors and 8 group study rooms. The group study rooms have electronic white boards and monitors to plug in laptops and work collaboratively. Study rooms must be reserved 24 hours in advance and there is a web based form for making reservations http://hslic.unm.edu/resources/i_need_to/studyroom.html or they can be made in person. Also on HSC campus is a 24 hour student lounge – located next to the Domenici Auditorium just west of the Marble/Stanford intersection. HSLIC has 3 iPads available for 4 hour checkout and a video camera and tripod and three laptop computers. The library also has a collection of anatomical models that are available for July 2015.
checkout. For those with smartphones, HSLIC has a mobile site to access some library resources: [http://m.health.unm.edu/](http://m.health.unm.edu/). For a complete listing of resources available through the library, check out this page: [http://hslic.unm.edu/resources/find_resources/index.html](http://hslic.unm.edu/resources/find_resources/index.html). To see what journals UNM subscribes to electronically, go to this site: [http://px7gv7gt2n.search.serialssolutions.com/](http://px7gv7gt2n.search.serialssolutions.com/) or click on eJournals on the library's homepage.

### Essential Qualifications

The CON has adopted criteria for student behavior, the “Essential Qualifications for Undergraduate Progression & Graduation.” These criteria set forth minimal expectations for behavior and practice capabilities for students in all of our baccalaureate programs. To assure the public and potential employers regarding what they may expect from our graduates, we expect students, to meet these Essential Qualifications.

During the program, faculty who perceive your behaviors to either significantly exceed these expectations or to fail to meet the minimal standards, will document their observations as they relate to the Essential Qualifications. The goal is to use observations to assist you in modifying your learning goals. They will also be used to help determine eligibility for graduation awards. Students who grossly violate these minimal standards and who are not able to correct their performance with assistance from faculty may be prevented from progression in the program in accordance with established due processes within the College. See Appendix F for further information.

### Dishonesty in Academic Matters

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters at the CON. Academic dishonesty includes, but is not limited to, dishonesty on quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualification within or outside the University; and/or nondisclosure or misrepresentation in filling out applications or other University records. See the current Pathfinder- UNM Student Handbook, “Policy on Academic Dishonesty” ([http://pathfinder.unm.edu/](http://pathfinder.unm.edu/)).

### Grievance Procedure

Students have the right to due process in academic matters. Procedures have been established to address complaints, disputes, or grievances of an academic nature initiated by a student enrolled in an undergraduate degree program at The University of New Mexico. These procedures are followed for a variety of issues related to the academic process, including progression or alleged improper or unreasonable treatment.

The grievance policy and procedures are explained in the Pathfinder, the UNM Student Handbook: [http://pathfinder.unm.edu/](http://pathfinder.unm.edu/). The student grievance procedure, a part of the pathfinder, is available at [http://pathfinder.unm.edu/campus-policies/student-grievance-procedure.html](http://pathfinder.unm.edu/campus-policies/student-grievance-procedure.html).

### Statement on Presence of Students’ Children in CON Facilities and Classes

The CON encourages students to find appropriate child care whenever possible, but recognizes that in some circumstances, this is not possible or desirable. Healthy infants and children are welcome in the CON building with proper supervision by a responsible adult. Attendance by infants and children in classes is permitted at the discretion of the individual faculty member; students who would like to bring infants or children to class should request permission from the involved faculty in advance. Disruptive children should be removed from the classroom immediately to allow other students to have an uninterrupted learning experience. It is not considered appropriate to bring infants or children to clinical activities. Infants or children who are ill are not welcome in the College at any time.
Financial Aid and Scholarships

Please review the following link for additional information on Cost of Attendance, Student Financial Aid and Financial Literacy:  http://hsc.unm.edu/academicaffairs/financialaid/

Financial Aid for Undergraduates
There are several financial assistance programs for qualified students attending the University of New Mexico. The UNM Student Financial Aid Office is responsible for assisting students with finding financial resources through federal, state, and institutional funding programs to help pay towards the student’s Cost of Attendance (COA). Scholarships, loans, grants and student work-study are awarded through this office. After your application information is processed, results are sent to the UNM Financial Aid Office. The Financial Aid Officers for Nursing Students are:

Ana Vigil  amvigil@salud.unm.edu  505-272-0854
Kelsey Higgins  higginsk@salud.unm.edu  505-272-4994
College of Nursing Student Services
MSC09 5350
1 University of New Mexico
Albuquerque, NM 87131-0001
Fax: (505) 272-3970

Apply for Financial Assistance

UNM Financial Aid
For more information about UNM Financial Aid, visit (http://www.unm.edu/~finaid/).
The Free Application for Federal Student Aid (FAFSA) is available online at www.fafsa.ed.gov. The priority deadline is March 1st for the following academic year. Application can be made after the priority deadline, but early application is recommended. This application is used to apply for federal student loans, grants, and work-study. It is important to understand that financial aid awards based on need take into account all sources of aid a student receives from the university. A COA budget is developed for each individual based on all income sources and financial obligations. The Student Financial Aid Office then determines the unmet financial need. Thus, a student can receive financial aid only up to the COA, however, if a student does not qualify for need based financial aid there is always no-need based loans that may be considered.

Departmental Scholarships
The College of Nursing (CON) Scholarship Application is now available online at the time of the College of Nursing Admissions Application process or e-mail Ana Vigil at amvigil@salud.unm.edu or Kelsey Higgins at higginsk@salud.unm.edu to request an application. Return the completed application form by the stated deadline. It is essential that CON scholarship applicants fill out application forms both through the Student Financial Aid Office and the College of Nursing if they wish to be considered for a nursing scholarship.

The CON has a variety of departmental scholarships which are awarded throughout the academic year. Students must be accepted into the CON and need only complete one scholarship application. Priority deadlines are June 30th for the Fall term, and November 15th for the Spring term. Please note that one application is good for the entire program; students do not have to reapply each term.

Nursing scholarships awarded by the CON do not need to be repaid. These are gifts from donors who wish to make an impact on the health care of New Mexicans by helping potential nurses complete their education.

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Many students apply for them. Both financial need and academic performance are considered for the majority of the scholarship awards.

Please contact Ana Vigil (amvigil@salud.unm.edu) or Kelsey Higgins (higginsK@salud.unm.edu) if you have any questions.

The State of New Mexico New Mexico Loan-for-Service Program
(http://hed.state.nm.us/) The Loan-for-Service Program through the New Mexico Department of Higher Education (HED) is restricted to students committed to working in an underserved area of the state upon degree completion. The loan funding is to assist students while enrolled in the nursing program. The student must be committed to this program; penalties exist for breaking the agreement. The deadline for this program is July 1st of each year.

Nurse Corps Loan Repayment Program Overview
(http://www.hrsa.gov/loanscholarships/repayment/nursing/) The Nurse Corp Loan Repayment Program offers registered nurses substantial assistance to repay educational loans in exchange for service in eligible facilities located in areas experiencing a shortage of nurses. Authorized by Section 846 of the Public Health Service Act, as amended, the purpose of the program is to assist in the recruitment and retention of professional nurses dedicated to providing health care to underserved populations. For further information, please review the Web site: http://www.hrsa.gov/loanscholarships/repayment/nursing, or call toll-free (800) 221-9393 8 am – 8 pm ET, weekdays (except Federal holidays), e-mail ask@hrsa.gov.

Other Scholarships

CampusRN  www.campusrn.com

Hospital Jobs
Search Thousands of Entry Level Jobs, Externships, & Scholarship Opportunities on CampusRN.

Nursing Scholarships
CampusRN has $15,000 in Scholarships Available to Nursing & Allied Health Students.

New Mexico Center for Nursing Excellence (NMCNE)
- NMCNE http://www.nmnnursingexcellence.org/ has financial resource information available to students and a link to various nursing scholarships http://www.nursingscholarship.us/. The NMCNE does offer students the opportunity apply for their own Nightingale Scholarship annually with information/application available on their website.

P.E.O.
http://www.peointernational.org
P.E.O. is an organization that assists women working towards college degrees with grants and loans.

Military Scholarships
Air Force Reserve Officer Training Corps (AFROTC)
United States Army ROTC Program
Naval ROTC Program
U.S. Army – Bruce Schaumburck, Education Services Specialist (702) 898-9623,
http://www.goarmy.com/amedd.html

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STUDENT RESOURCES ON MAIN CAMPUS

Center for Academic Program Support (CAPS) (277-7205)
Located in various location around main campus as well as online. Offers tutorial assistance to students on a wide variety of subjects. Any UNM student may attend study skills workshops. Services are free of charge. Website:  http://caps.unm.edu/

Women's Resource Center (277-3716)
Located at Mesa Vista Hall, Room 1160. The purpose of the center is to improve the status of women in the academic community by offering academic advising, workshops, and counseling. Website:  http://women.unm.edu/.

Student Health and Counseling (SHAC) (277-3136)
Located on main campus. This center provides comprehensive primary medical care. It is available to all UNM students. Open Monday through Friday. Information on hours, fees and services is available on the website:  http://shac.unm.edu/faq.htm

Counseling Services (277-4537)
Located in the west wing of SHAC, Counseling Services provides assessment, referral, crisis and emergency interventions, therapy, and medication services. Open Monday through Friday. Information on hours, fees and services is available on the website:  http://shac.unm.edu/counseling/index.html

Department of Psychology Clinic (277-5164)
Located at 1820 Sigma Chi Road NE. This clinic offers a broad range of psychological services, including therapy for the adult individual, family, child, couples, and psychological testing. By appointment only; sliding scale; waiting list.

Agora Crisis Center (277-3013 or 866-435-7166)
This program offers free volunteer paraprofessional listening and referral service. Services include phone and computer chat. Website:  http://www.unm.edu/~agora/

Veterans Resource Center (277-3181)
This center offers many services to veterans including help with certification to receive their VA education benefits. Located in the SUB Suite 2002. Website:  http://vrc.unm.edu/

Student Activities Center (277-4706)
This office oversees over 300 student organizations and many student events. Their services also include an off-campus housing service and student government. Website:  http://sac.unm.edu/

See UNM Pathfinder for many additional listings:  http://pathfinder.unm.edu/.

GRADUATION AND COMMENCEMENT

University Commencement Ceremony
Commencement occurs twice a year – in May and December. This is the formal campus-wide ceremony of the University community paying tribute to its graduates. Students from the CON march as a group behind a banner carrier representing the College.
You will receive a graduation invitation in the mail from the Office of the University Secretary, 277-4664, with instructions to complete a ceremony participation and diploma sign-up form online at http://graduation.unm.edu/. Caps and gowns are available at the Medical/Legal Bookstore, 277-5828. Questions regarding your diploma should be directed to Records and Registration at 277-2916 or by email to unmreg@unm.edu.

**CON Convocation**
The CON convocation ceremony is conducted two times a year in May and August. This formal convocation in academic regalia recognizes the graduates from the CON. Bachelor’s, Master’s, and Doctoral nursing degrees are granted. For information on current convocation events visit http://nursing.unm.edu/current-students/Convocation/index.html.
Pre-Licensure Option

CURRICULUM

The UNM College of Nursing is a member of the New Mexico Nursing Education Consortium (NMNEC). NMNEC is a team of education programs, organizations and individuals with a deep commitment to excellence in nursing that results in high quality healthcare for all New Mexicans.

NMNEC Curriculum
Made up of educators across the state, the consortium is connected by a common nursing curriculum which allows students to receive quality education and bachelor’s degrees in their home community. The UNM CON adopted the NMNEC curriculum in 2014.

UNM/NMNEC Graduate Learning Outcomes
The graduates of the Baccalaureate in Nursing program will:

1. Engage in professional nursing practice that is patient-centered and culturally appropriate for individuals, families, and communities.
2. Integrate principles of quality improvement and safety into nursing practice within healthcare organizations and systems.
3. Deliver nursing care that is evidence-based.
4. Demonstrate leadership behaviors through the application of policies that apply to healthcare delivery.
5. Engage in effective inter-professional collaboration in the delivery of healthcare for quality patient outcomes.
6. Utilize technologies for the management of information and in the delivery of patient care.

PROGRAM OF STUDY

The total credits required for the NMNEC/UNMCON Pre-Licensure option is a minimum of 128 credits. This option is available for applicants who have completed at least 48 credits of the Core UNM curriculum requirements and the CON prerequisite courses, and have met all other application criteria. To achieve a BSN degree from UNM, 30 credit hours must be completed at UNM.

The NMNEC/UNMCON Pre-Licensure option is an accelerated, full time program of study completed in 20 consecutive months. The program of study is divided into five levels. Each level builds on the previous level.

The information age, technological advances, an aging populace, and the growing inability to meet the health needs of our society dictate the need for change in health sciences education. The NMNEC/UNMCON curriculum represents a paradigm shift in nursing education. In the process of development, the faculty sought input and direction from national health reports, professional nursing organizations, and faculty from throughout the state. The following highlights the intention of the curriculum:

- A shift from a specialty or medical-based curriculum to a concept-based approach
- Incidence and prevalence used to make exemplar decisions
- Flexibility in clinical options based on geographical, clinical, and faculty availability, students’ interests and needs
- Clinical experiences independent from didactic courses
- Simulation experiences to provide a safe learning environment and to assure competency in high risk, low volume, and/or high impact scenarios.

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Clinical experience progresses from fundamentals through health promotion, chronic, acute, complex and integrative care. Clinical rotations are based in the community and in-patient settings, as well as simulation and public health experiences. Clients are individuals across the lifespan, families and communities.

FEATURES OF THE UNDERGRADUATE CURRICULUM

The Neighborhood

The Neighborhood (NBH) is an innovative virtual community that supports learning across the entire undergraduate curriculum. There are 40 characters featured in this community; students follow unfolding stories of these characters each week for 3 academic terms. Character stories are supplemented with photos, videos, medical records, a community homepage and a community newspaper.

Access the NBH from the College of Nursing homepage (look for the red thumb tack symbol) – or go directly to the site at http://hsc.unm.edu/consg/neighborhood/

Click on the login icon, and select the access point desired. You will be required to enter your Net ID and Password for access.

Students may read all character stories each week. Some undergraduate courses link learning activities to The Neighborhood; additionally you will find learning about health related conditions and nursing practice issues through this format that will enhance your understanding of these topics when they are presented in class or clinical situations.

On a final note, The Neighborhood was developed right here at the UNM College of Nursing in 2006. Don’t be surprised if you see some of the characters from The Neighborhood here on campus or around Albuquerque. The Neighborhood has been recognized nationally through several awards as an innovative learning platform for nursing. It is currently being used in nursing programs across the country.

Concept-Based Curriculum

Concepts provide the foundation and structure the undergraduate curriculum. Three general groups of concepts have been developed: patient attribute concepts, professional nursing concepts and the health and illness concepts. All concepts are throughout the curriculum; the context of application however, may vary. Below is a list of the concepts developed and approved by NMNEC.
# Professional Nursing Concepts

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<th>Professional Attributes</th>
<th>Care Competencies</th>
<th>Care Delivery</th>
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<td>Health Care Delivery Systems</td>
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<td>Leadership</td>
<td>Collaboration</td>
<td>Health Care Economics</td>
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<td>Ethics</td>
<td>Health Care Quality</td>
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<td>Health Promotion</td>
<td>Safety</td>
<td>Health Care Law</td>
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<td>Patient Education</td>
<td>Technology and Informatics</td>
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<td>Advocacy</td>
<td>Evidence</td>
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## Participant Attribute Concepts

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<td>Development</td>
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<td>Family</td>
<td>Functional Ability</td>
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<td>Community</td>
<td>Culture</td>
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<td>Spirituality</td>
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<td>Health Disparities</td>
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## Health and Illness Concepts

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<th>Oxygenation and Hemostasis</th>
<th>Sexual Reproductive</th>
<th>Protection and Movement</th>
<th>Emotional Processes</th>
<th>Cognitive and Behavioral Processes</th>
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<td>Gas Exchange</td>
<td>Reproduction</td>
<td>Immunity</td>
<td>Stress &amp; Coping</td>
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<td>Acid Base Balance</td>
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<td>Intracranial Regulation</td>
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<td>Integrity</td>
<td>Mood &amp; Affect</td>
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<td>Comfort</td>
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July 2015
**NMNEC/UNMCON Curricular Map**

In the table below, you will find in which level and course the concepts with their exemplars and populations are placed.

<table>
<thead>
<tr>
<th>NMNEC curriculum map</th>
<th>Course</th>
<th>Course Description</th>
<th>Concepts</th>
<th>Exemplars</th>
<th>Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 1</td>
<td>Principles of Nursing Practice</td>
<td>This course introduces the nursing student to the application of concepts through clinical skills in seminar, laboratory, and/or clinical settings. Principles of communication, assessments, safety, and interventions, including accurate calculation, measurement, and administration of medications will be included.</td>
<td>Communication</td>
<td>Therapeutic communication, SBAR, Documentation, Lateral Violence, Conflict resolution</td>
<td>Across the lifespan</td>
</tr>
</tbody>
</table>

Application of concepts Skills
<table>
<thead>
<tr>
<th>NMNEC Curriculum Map</th>
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</thead>
<tbody>
<tr>
<td><strong>Level 1</strong></td>
<td>Evidence-based Practice</td>
<td>The focus of this course is the principles of evidence-based nursing practice. It includes the identification of clinical practice problems, the evaluation of available evidence, and the integration of evidence with clinical expertise and patient preferences in application to practice.</td>
<td>Technology and Informatics</td>
<td>Library Searches, Consumer Health Informatics, Pulse Oximetry</td>
<td>Across the lifespan</td>
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<tr>
<td></td>
<td>Evidence</td>
<td>Qualitative Research, Quantitative Research, Practice Guidelines, Expert Opinion (Healthy People 2020), Legal and ethical issues, Application of research to patient care</td>
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<tr>
<td></td>
<td>Professional Identity</td>
<td>Team Based Learning, Nursing Process, Caring, Clinical judgment/reasoning, Nursing history</td>
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<tr>
<td></td>
<td>Safety</td>
<td>QSEN, National Patient Safety Goals</td>
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<tr>
<td></td>
<td>Health Care Law</td>
<td>HIPAA, Nurse Practice Act</td>
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<tr>
<td></td>
<td><strong>Level 1</strong></td>
<td><strong>Introduction to Nursing Concepts</strong></td>
<td>This course introduces the nursing student to the concepts of nursing practice and conceptual learning.</td>
<td>Professional Identity</td>
<td>Life Span</td>
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<tr>
<td></td>
<td></td>
<td>Team Based Learning, Nursing Process, Caring, Clinical judgment/reasoning, Nursing history</td>
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<tr>
<td></td>
<td></td>
<td>QSEN, National Patient Safety Goals</td>
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<tr>
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<td></td>
<td>HIPAA, Nurse Practice Act</td>
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<td></td>
<td><strong>Level 2</strong></td>
<td><strong>Assessment and Health Promotion</strong></td>
<td>This course introduces the nursing student to the assessment of and the health promotion for the health care participant as an individual, a family, or a community. This course uses seminar, laboratory and/or clinical settings.</td>
<td>Health Promotion</td>
<td>As indicated</td>
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<td></td>
<td></td>
<td>Peds: Immunizations, Obesity, Adults: Exercise education</td>
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<td>Peds: Developmental screening, Adults: Hypertension, BMI, Cancer screening, Peds: Chronic disease management, Adults: Medication Adherence, Smoking Cessation</td>
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<td></td>
<td></td>
<td>Patient Education</td>
<td>Health literacy, Teaching/learning principles, Motivation and readiness to change</td>
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</tbody>
</table>

July 2015
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td><strong>Level 2</strong></td>
<td>Health and Illness Concepts I</td>
<td>This course will focus on health and illness concepts across the lifespan. Concepts covered are related to homeostasis/regulation, sexuality/reproductive, protection/movement, and emotional processes.</td>
<td>Fluid and Electrolyte Balance</td>
<td>Renal Failure, acute &amp; chronic Fluid volume deficit</td>
<td>Adult</td>
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<td></td>
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<td></td>
<td>Thermoregulation</td>
<td>Hypothermia, exposure Hyperthermia, environmental vs. disease process</td>
<td>Life Span</td>
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<td></td>
<td></td>
<td></td>
<td>Nutrition</td>
<td>Obesity</td>
<td>Peds and Adult Malnutrition</td>
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<td></td>
<td>Elimination</td>
<td>Bladder incontinence/retention Bowel incontinence and constipation</td>
<td>Elders Life Span</td>
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<td></td>
<td></td>
<td></td>
<td>Reproduction</td>
<td>Family Planning/Contraception Preconception &amp; Antepartum Health Promotion Intrapartum &amp; Birth Overview Postpartum Health Promotion Newborn Nutrition and Health Promotion</td>
<td>Child bearing family</td>
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<td></td>
<td></td>
<td></td>
<td>Sexuality</td>
<td>Sexual Health</td>
<td>Life Span STIs</td>
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<td></td>
<td>Immunity</td>
<td>SLE HIV</td>
<td>Adult</td>
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<td></td>
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<td></td>
<td>Sensory/Perception</td>
<td>Nursing Care of People with Hearing loss Nursing care of people with impaired vision Nursing care of people with sensory dysfunction</td>
<td>Elders</td>
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<tr>
<td></td>
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<td></td>
<td>Stress and Coping</td>
<td>Effective coping Maladaptive coping strategies PTSD</td>
<td>Peds and Adult Veterans</td>
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<td></td>
<td>Anxiety</td>
<td>Anxiety continuum, including panic</td>
<td>Life Span</td>
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<td>Level 2</td>
<td>Health Care Participant</td>
<td>This course introduces the nursing student to the attributes of the health care participant as an individual, a family, or a community.</td>
<td>Individual</td>
<td>Patient Centered Care</td>
<td>General: Across the lifespan</td>
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<td>Family</td>
<td>Family Assessment</td>
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<td>Family</td>
<td>Family Centered Care</td>
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<td>Community</td>
<td>Population health</td>
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<td>Community</td>
<td>Disaster preparedness</td>
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<td>Community</td>
<td>Vulnerable populations</td>
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<td>Community</td>
<td>Environmental health assessment</td>
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<td>Development</td>
<td>Developmental assessment--e.g. Denver</td>
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<td>Development</td>
<td>Developmental implications of patient education</td>
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<td>Development</td>
<td>Nursing implications of individual developmental stages</td>
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<td>Functional Ability</td>
<td>Functional assessment of elders and children</td>
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<td>Culture</td>
<td>Cultural competence</td>
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<td>Culture</td>
<td>Cultural self-awareness</td>
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<td>Culture</td>
<td>NM cultures, especially Anglo, Hispanic, Native American, Military Culture</td>
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<td>Spirituality</td>
<td>Spiritual beliefs and relationship to health and illness</td>
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<td>Spirituality</td>
<td>Spiritual needs assessment</td>
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<td>Health Care Disparities</td>
<td>Social determinants of health</td>
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<td>Health Care Disparities</td>
<td>NM health disparities</td>
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<td>Health Care Disparities</td>
<td>US and global health disparities</td>
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<td>Health Care Disparities</td>
<td>Health disparities in local community</td>
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<td>Health Care Disparities</td>
<td>Social justice/health care equity</td>
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<tr>
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<td><strong>Level 2</strong></td>
<td>Nursing Pharmacology</td>
<td>This course introduces the nursing student to pharmacologic nursing practice from a conceptual approach.</td>
<td>Apply to classes of medications: Classification Pharmacokinetics Pharmacodynamics Adverse effects Safety Developmental concerns Legal and Ethical issues Genetics &amp; meds Nursing Process</td>
<td>Specific classes of medications (not all classes of meds)</td>
<td>Across the lifespan</td>
</tr>
<tr>
<td><strong>L3</strong></td>
<td>Care of Patients with Chronic Conditions (4 Credits: Clinical)</td>
<td>The focus of this course is to provide safe, evidence-based nursing care for patients with chronic conditions, across the lifespan in a variety of settings. This course builds upon curricular concepts. This course is a combination of lab and clinical.</td>
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<tr>
<td><strong>Level 3</strong></td>
<td>Professional Nursing Concepts I</td>
<td>This course covers foundational concepts for professional development, including selected professional attributes and care competencies.</td>
<td>Ethics</td>
<td>ANA Code of Ethics</td>
<td>TBD</td>
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<td>Leadership</td>
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<td>Change Management</td>
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<td>Team Building</td>
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<td>Negotiation</td>
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<td>Collaboration</td>
<td>Nurse-Patient: Discharge Planning</td>
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<td>Nurse-Nurse: Implementing a plan to improve statistics on patient falls</td>
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<td>Nurse-Inter-professional: Care conference</td>
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<td>Nurse-Inter-organizational: Working on the state nurse practice act to ensure nurses have the authority to practices at their level of training.</td>
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<td>Advocacy</td>
<td>Informed Consent</td>
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<td>Patient Bill of Rights</td>
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<td>Chain of Command</td>
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<tr>
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<tr>
<td>Level 3</td>
<td>Health and Illness Concepts II</td>
<td>This course will cover health and illness concepts across the lifespan with the focus on chronic conditions. Concepts covered are related to oxygenation and hemostasis, homeostasis and regulation, protection and movement, and cognition and behavior processes.</td>
<td>Gas Exchange</td>
<td>Atelectasis COPD</td>
<td>Life Span Elders</td>
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<td></td>
<td>Asthma</td>
<td>Pediatric</td>
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<td></td>
<td>Pneumonia</td>
<td>Life Span</td>
</tr>
<tr>
<td></td>
<td>Metabolic Regulation</td>
<td></td>
<td>Metabolic Regulation</td>
<td>Diabetes Mellitus Thyroid Dysfunction Exogenous adrenocortical dysfunction</td>
<td>Across the lifespan</td>
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<td>Inflammation</td>
<td>Across the lifespan</td>
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<td>Inflammatory Bowel Disease</td>
<td>Adult</td>
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<td>Tissue Integrity</td>
<td></td>
<td>Tissue Integrity</td>
<td>Pressure Ulcers Cutaneous traumas Surgical incisions</td>
<td>Elders Adolescents Across the lifespan</td>
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<td>Spinal cord injury/defects</td>
<td>Military</td>
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<td>Skeletal traumas</td>
<td>Adolescents, young adults</td>
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<tr>
<td></td>
<td>Mobility</td>
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<td>Mobility</td>
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<tr>
<td></td>
<td>Comfort</td>
<td></td>
<td>Comfort</td>
<td>Pain Nausea</td>
<td>Across the lifespan</td>
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<tr>
<td></td>
<td>Mood and Affect</td>
<td></td>
<td>Mood and Affect</td>
<td>Suicide Depression Mania</td>
<td>Across the lifespan</td>
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<tr>
<td></td>
<td>Grief</td>
<td></td>
<td>Grief</td>
<td>End of Life</td>
<td>Across the lifespan</td>
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<tr>
<td>NMNEC Curriculum Map</td>
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<tr>
<td>Level 4</td>
<td><strong>Health and Illness Concepts III</strong></td>
<td>This course will cover health and illness concepts, with the focus on acute conditions across the lifespan. Concepts covered are related to homeostasis/regulation, oxygenation/hemostasis, protection/movement, and emotional processes.</td>
<td>Cellular Regulation</td>
<td>Breast Cancer</td>
<td>Women</td>
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<td></td>
<td></td>
<td>Colon Cancer</td>
<td>Across the lifespan</td>
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<td></td>
<td>Acid Base Balance</td>
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<td>Respiratory acidosis</td>
<td>Across the lifespan</td>
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<td></td>
<td>Metabolic acidosis</td>
<td>Across the lifespan</td>
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<td>Acidosis Compensation</td>
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<td></td>
<td>Intracranial Regulation</td>
<td></td>
<td>CVA</td>
<td>Elders</td>
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<td></td>
<td>Traumatic Brain Injury</td>
<td>Across the lifespan</td>
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<td>Seizures</td>
<td>Pediatrics</td>
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<td>Clotting</td>
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<td>VTE</td>
<td>Elders</td>
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<td></td>
<td>DIC</td>
<td>Across the lifespan</td>
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<tr>
<td></td>
<td>Infection</td>
<td></td>
<td>Sepsis</td>
<td>Across the lifespan</td>
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<td>RSV</td>
<td>Pediatrics</td>
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<td>UTI</td>
<td>Elders</td>
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<td></td>
<td></td>
<td>Cellulitis</td>
<td>Across the lifespan</td>
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<td></td>
<td>MRSA</td>
<td>Across the lifespan</td>
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<td>Perfusion</td>
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<td>Heart Failure</td>
<td>Adults, Elders</td>
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<td></td>
<td>Acute Coronary Syndrome</td>
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<td>Hypertension</td>
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<td></td>
<td>Cognition</td>
<td></td>
<td>Mental Retardation/Developmental Delay</td>
<td>Peds</td>
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<td>Delirium/Dementia</td>
<td>Elders</td>
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<td>Alzheimer's</td>
<td>Elders</td>
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<td>Psychosis</td>
<td>Adults</td>
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<td>Behavior</td>
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<td>Addictive behaviors</td>
<td>Adolescents/Adults</td>
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<td></td>
<td>Violence behaviors/child &amp; elder abuse</td>
<td>Peds/Elders</td>
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<tr>
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<td>Professional Concepts II</td>
<td>This course covers policy concepts for professional nursing</td>
<td>Health Care Quality</td>
<td>Magnet designation, TQI/CQI, Root Cause Analyses, PDSA, Core Measures</td>
<td>Across the lifespan</td>
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<tr>
<td></td>
<td>Health Care Delivery system</td>
<td>Use local agency organizations</td>
<td></td>
<td>Private vs Public vs Specialized mission (i.e. VA, IHS)</td>
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<tr>
<td></td>
<td>Health Care Economics</td>
<td>Financing access: PPACA, Medicare, Medicaid, Private &amp; public insurance</td>
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<td>Pay for performance, Cost of patient care episode - different financing, facility</td>
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<tr>
<td></td>
<td>Concept Synthesis</td>
<td>This course will focus on the synthesis of curricular concepts in the care of complex patients</td>
<td>Application of all curricular concepts. This course is about pulling together built upon knowledge, applying, and problem solving, not just about teaching these exemplars.</td>
<td>Shock, Burns, Respiratory failure, Liver Disease</td>
<td></td>
</tr>
</tbody>
</table>
Electives
As part of the program of study, students complete 6 credits of upper division electives. These electives can be taken from the CON or from other departments. A number of electives may be offered by the CON and are offered on a rotating basis. The list of the electives that may be offered by the College of Nursing are in the table below. Detailed descriptions are located in Appendix G. Check the current UNM schedule for availability for these electives.

<table>
<thead>
<tr>
<th>Course # and Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>N329 Genetics and Genomics in Nursing, Health Care and Society</td>
<td>3d web</td>
</tr>
<tr>
<td>N421 Clinical Internship I</td>
<td>1d</td>
</tr>
<tr>
<td>N422 Clinical Internship II</td>
<td>1d</td>
</tr>
<tr>
<td>N429 Special Populations in Obstetrics</td>
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<td>N 429 Care of the Veteran</td>
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<td>N473/593 End of life</td>
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<td>N476/576 Critical Care Nursing</td>
<td>3d</td>
</tr>
<tr>
<td>498/ 499 Honors</td>
<td>1d-2d variable</td>
</tr>
</tbody>
</table>

Note: Schedule subject to change
d = didactic credits

Honors Program
The CON offers a Departmental Honors Program to students with a cumulative grade point average (GPA) of 3.5 and 60 UNM hours. Graduation with departmental honors is not automatic or based solely on GPA but requires 6 credits of Honors Courses. The 6 credit hours may be used as upper-division electives. Students may enter the Honors Program in the Level 2 term if eligible. Please refer to the UNM Catalog for a complete description of the Departmental Honors Program or contact the Student Advisement Office for more information.
Independent Study
The CON offers an option for independent study. Independent study courses have variable 1 to 3 credit hours; the course numbers are 297, 397, and 497.

The student who enrolls in an independent study course will collaborate with the instructor to identify learning experiences that will meet the learning objectives the student formulates. These learning objectives should specifically relate to one problem or a specific amount of knowledge to be gained. The student must then specify ways to achieve these objectives, showing that the amount of work justifies the number of credits for which they are registered. The University policy is that one didactic credit = 16 hours’ work per semester plus additional study time. One clinical credit = 32 hours’ work per semester plus additional study time.

All independent study planning must be done jointly with the instructor. The course number that is chosen must be based on the level of content and depth to be achieved. In view of this, collaboration with faculty needs to begin before enrollment. Students usually need faculty help with writing objectives and focusing on a problem to study. The objectives need to be distinguishable and different from required course objectives. This may be achieved through increased depth or breadth, or different content. In addition, student and instructor must identify the means by which attainment of objectives will be determined (i.e., paper, project, etc.). The instructor and student should meet during the first week of the semester and a minimum of three times during the semester.

GENERAL STUDENT REQUIREMENTS

Technology Requirements
There are technology requirements for students at UNM CON. Students are required to have a computer they can bring to class for learning activities and testing. Please see the UNM CON website for a description of these requirements (Current Students→BSN Students→Student Orientation→UNM BSN).

Identification
Proper display of the UNM HSC identification badge as prescribed in the HSC Policy, “HSC Identification Badges,” is required. The wearing of an HSC Identification Badge is mandatory at all times when a student is on the UNM HSC campus or in a clinical experience. See Appendix C for Dress Code.

THE CLINICAL EXPERIENCE

The clinical experience provides the student with the opportunity to apply the knowledge and skills acquired in nursing courses. Clinical experiences are provided in a variety of settings including laboratories, hospitals, schools, clinics, community agencies, and clients’ homes. Clinical experiences may occur during day, evening, or night shifts and any day of the week, including weekends. Clinical experiences expose the student to a wealth of learning opportunities. For this reason, consistent attendance in each clinical course is essential. The information that follows is of extreme importance related to clinical course work. See Appendix C for Prerequisite Skills for Admission to Clinical courses.
Professional Documentation for Clinical Students
All students in the basic BSN program and RN students enrolled in courses with fieldwork are responsible for providing and maintaining current professional documentation. Current records are required to attend clinical. Failure to maintain records may result in disenrollment. You may lose your slot to someone else if your immunizations and Professional Documentation is incomplete. You are responsible to keep these updated by the first day of a clinical course or lose 10% of the course grade per week if you are unable to attend clinical because of incomplete documentation. See Appendix D for a complete list of requirements concerning immunizations and certifications.

Needle-Stick Policy and Insurance
Any needle-stick or other exposure to blood and body fluids during clinical must be reported immediately to the clinical instructor. The student then must report to the Student Health Center on main campus. A needle-stick insurance policy is mandatory and will be billed to the student’s account at a cost of $30.00 per term. See Appendix E, Bloodborne Pathogen Policy and Exposure Guidelines.

Liability Insurance
The CON provides liability insurance for all students admitted and enrolled in the College.

Illness
The clinical instructor must be immediately notified of any illness, change in health status, pregnancy, or other condition that may affect your health or direct patient care during a clinical rotation.

Signature when Charting
All prelicensure students will follow their signature with SN UNM when signing charting as part of all coursework.

STUDENT PROGRESSION

Definition of Terms
- Progressing: Full-time students who are successfully completing core and clinical courses as planned in the program of study.
- Part-Time Progressing: Students who are enrolled in a segment of a term on a part-time basis and who are successfully completing courses as planned in a program of study.
- Failing: Students who have failed a core or clinical course and need to repeat this course prior to progressing to the next term on a space available basis.
- Non-Current: Students who have stopped attending UNM for one or more regular terms.
- Leave-of-Absence: Students who have informed the CON advisement office that they will not be taking any courses the current semester. Students are allowed to be in this status for two terms. If students do not register for the third semester, they will be dropped from the program and must reapply on return. See withdrawal policy. Reentry will be on a space available basis.
- Non-Progressing: Students who are not enrolled in nursing courses, nursing prerequisites, or electives.
Student Evaluation and Progression

1. Students must achieve a test weighted average of 77% in order to pass a course, independent of scores earned in other areas of the grading rubric. Students who fail an exam will be required to consult with the faculty and success coach and complete an Academic Success Plan. Additionally, an overall grade of 77% must be received for the course.

2. A dosage calculation exam is given every semester. Students must pass the exam at 90% before administering medications. Safe administration of medications is required in all clinical courses. Inability to administer medications for any reason, including failure of the dosage calculation exams is grounds for failure of the clinical course.

3. HESI exams must be taken in each level in assigned courses and will contribute to the course grade. A student who fails to achieve a passing score must complete the required remediation and show evidence of completion.

4. In Level 5, all students are required to take the HESI Exit Exam. Completion of a HESI Comprehensive Practice Exam is required prior to taking the HESI Exit Exam. Students who do not achieve the designated benchmark score (850) will be required to complete a remediation plan, and show evidence of completion of that remediation plan as well as a second HESI Comprehensive Practice Exam, prior to retaking the HESI Exit exam.

5. A student who does not achieve the designated benchmark score on either the first or second HESI exit exam will not meet the requirements of the NURS 454 Concept Synthesis course and the requirements to graduate. If the student meets all other NURS 454 requirements (e.g. achieves a weighted test average of 77% or above on all other course exams, and achieves an overall course grade of 77% or above, excluding the HESI Exit), they will receive a grade of Incomplete in NURS 454 Concept Synthesis.

6. A student who qualifies for a grade of Incomplete in NURS 454, as described above, may retake the HESI Exit after completing remediation as designed in collaboration with the Student Success Coordinator(s) and approved by the Undergraduate Program Director. The student may retake the HESI Exit after remediation is completed, no sooner than 3 weeks and no more than 6 times in a 12-month period. Remediation must be completed after each unsuccessful attempt to achieve the benchmark score on the HESI Exit Exam. All HESI Exit Exam retakes and remediation are at the student’s expense. Suggested remediation may include:
   a. Completion of the NCLEX prep review required of all graduates (e.g. Kaplan), including proof of completion and achievement of passing score of all activities.
   b. Completion of an additional NCLEX prep product (e.g. ATI), including proof of completion and achievement of passing score of activities focused on identified deficits from the HESI Exit Exam.
   c. Completion of the remaining topics of the additional NCLEX prep product (e.g. ATI), including proof of completion and achievement of passing score of activities.

7. When a student with a grade of incomplete in NURS 454 achieves the benchmark score on the HESI Exit, the HESI Exit score will be 76% in the NURS 454 course grade.
8. Failure to achieve a benchmark score on the HESI Exit within a 12-month period converts the NURS 454 grade of Incomplete to a grade of F. If this is the student’s first failure in the Nursing program, the student may retake NURS 454, if space is available, and repeat the process.

9. The designated benchmark HESI Exit score as of 1/2015 is 850.

10. A grade of C (77%) or better is needed in all courses for progression. See Undergraduate Grade Requirements below.

11. Unsafe, aberrant, or impaired behavior in the didactic, lab, or clinical setting is grounds for removal from the setting and for potential immediate failure.

12. After a course failure, the student must submit a petition letter to the Undergraduate Committee. This Committee considers the petition along with the level progression committee recommendations. The committee reviews and then decides on a progression plan (which does not guarantee placement in clinical even if the petition is approved).

13. A student graduating from the pre-licensure BSN program is required to attend an NCLEX preparation course on graduation.

ACADEMIC POLICIES AND REGULATIONS

The general academic regulations of the University as well as the specific regulations of the CON are found in the UNM catalog. This catalog can be located online at http://catalog.unm.edu/catalogs/. Students are responsible for knowing and meeting these regulations.

Pre-Registration
Students are required to pre-register by the end of the term for all nursing classes they intend to take the next term. This is necessary because of multiple nursing programs sharing limited space in clinical facilities. Clinical agencies must be notified early as to the number of students that will be on each unit. Any student who has not pre-registered by the end of the prior term is not guaranteed a clinical space. This means the student may be unable to enroll in the course.

Undergraduate Grade Requirements
The passing grade for all NMNEC nursing courses is "C" or 77%. Students must also achieve a weighted test average of 77% in order to pass a course, independent of scores earned in other areas of the grading rubric. Students who do not earn a grade of "C" (77%) or better in any NMNEC Nursing course within the nursing program or who withdraw from a course are not allowed to progress. Prior to repeating a nursing course the student's record is reviewed by the academic advisor and the student must submit a petition letter to the Undergraduate committee. This Committee considers the petition along with the level progression committee recommendations. The committee reviews and then decides on a progression plan. Students who do not earn a grade of "C" (77%) or better in any Nursing course within the NMNEC nursing program on the second attempt or who withdraw from any two NMNEC nursing courses are disenrolled from the College of Nursing. They may reapply after 2 years.

Policy for Enrollment in the CON Clinical Courses
Enrollment in the CON clinical courses will be limited. Priority will be given to “progressing students.”
Ranking students if more students need to enroll in clinical courses than there is available space:
   1. A progressing UNM CON student.
2. A UNM CON student who dropped a course while they were passing or skipped a term for reasons beyond their control.
3. A UNM student who took a term off voluntarily without a failure.
4. A UNM student who has failed or dropped a required course.
5. Progressing student from a partnership NMNEC school.
6. Progressing student from a non-partnership NMNEC school.
7. A NMNEC student who took a term off voluntarily without a failure.
8. A NMNEC student who has failed or dropped a required course while failing that course.

Drop Policy for Capped Enrollment Courses
At the discretion of the faculty teaching the course, students who do not appear in class and who have not made prior arrangements with faculty during the first week of the semester may be dropped to allow students from the waiting list to enroll as soon as possible. The first week of class is defined as Monday to Friday of the first week for Web-based classes.

Program Withdraw/Readmission Procedure
CON students who withdraw from the University in good academic standing may reapply for admission to the College. *A returning student cannot be assured of an immediate placement in the upper-division nursing curriculum* because of constraints in the clinical courses. The student must notify the CON *in writing* of his or her intent to return, and this letter must be received by March 15 for return in Summer and Fall terms and by November 1 for the Spring term. Because a returning student is subject to the rules and regulations of the Catalog in effect at the time of readmission, the student's academic record will be reevaluated prior to readmission. Any student considering this option should stay in contact with the Student Advisement Office. Students who have been dis-enrolled from the CON for academic failure have an opportunity to re-apply to the CON after 2 years.

Course Withdrawal
Deadlines for course withdrawals are established by the UNM Registrar’s Office. Withdraw dates vary by type of course (full-term or part-term courses). For specific dates, see the UNM academic calendar or the CON calendar link on the CON home page.

Students who withdraw from any Nursing course within the NMNEC/UNMCON nursing program are not allowed to progress before passing that course. Prior to repeating a nursing course the student's record is reviewed by the academic advisor; progress will be monitored by the advisor. Students who withdraw from any two NMNEC nursing courses are dis-enrolled from the College of Nursing.

All students receiving a grade of less than a "C" or withdraws in any two required nursing courses and are not allowed to continue in the College of Nursing are entitled to file an exception to the policy. However, students will not be allowed to enroll in any Nursing classes until the exception process is final.

Students who have failed a course may only re-enroll in the course AFTER the failing grade is officially recorded on the student's record. This process may NOT be started prior to the posting of the grade. Likewise, students who have received an Incomplete in a course or withdraws may only re-enroll in the course AFTER the Incomplete or Withdraw grade is officially recorded on the student's record. This process may NOT be started prior to the posting of the grade.

Attendance and Absence Policy
The CON, in compliance with the academic regulations of UNM, follows the attendance and absence policies as described in the UNM Catalog.
Clinical/Lab attendance is mandatory. If an emergency prevents you from attending, contact your clinical instructor prior to the lab or clinical experience. The first no-show, no-notification or unexcused absence may be grounds for failure and a remarkable observation will be placed in the student’s file. Any subsequent no-show, no-notification or unexcused absence is grounds for immediate failure. Clinical make-up for unavoidable absences, as determined by the course coordinator will be assigned. Missing scheduled times compromises your ability to demonstrate attainment of the clinical objectives required to pass the course.

Caregiver Criminal History Screening Program Policy
All students admitted to the CON will be required on admission to submit to a criminal felony screening at their own expense at a facility identified by the CON. Clearance by the New Mexico Department of Health to work with patients with whom our students may come in contact will be required before a student can be considered in good standing for clinical activities.

The CON, in cooperation with the New Mexico Department of Health, retains discretionary authority as to any action that may be taken in response to the criminal screenings.

RN to BSN Completion Option

RN to BSN Graduate Learning Outcomes
The graduates of the Baccalaureate in Nursing (BSN) program will:

1. Engage in professional nursing practice that is patient-centered and culturally appropriate for individuals, families, and communities.
2. Integrate principals of quality improvement and safety into nursing practice within health care organizations and systems.
3. Deliver nursing care that is evidence based.
4. Demonstrate leadership behaviors through the application of policies that apply to health care delivery.
5. Engage in effective inter-professional collaboration in the delivery of health care for quality patient outcomes.
6. Utilize technologies for the management of information and in the delivery of patient care.

RN to BSN Degree Completion Option
This option is available to nurses with a valid RN license and a previous Associate Degree in Nursing or hospital diploma degree. Applicants must meet the UNM Core Curriculum requirements, but there are a variety of options to meet these requirements. The RN to BSN Option is an online program with the exception of one course that requires fieldwork that may be done in the student’s community. The total program of study is a minimum of 128 credits. Courses may be taken on a full time or part time basis. Accepted students must sign a Program of Studies (POS) that details the sequence of courses to be taken depending on whether the student has elected the part time or full time option. Any changes to the POS requiring working with an academic advisor. For more programs offered at the CON see Appendix A, Programs of Study.

FEATURES OF THE RN to BSN CURRICULUM

Overview
The completion track is 24 hours in nine upper division courses. Courses are offered during the first and second 7-weeks of each 14-week term. This allows students to progress through the
curriculum in four terms when focusing on three credit hours at a time. Terms run fall, spring and summer. Prior college course work can be transferred where appropriate. In addition, students may choose to challenge elective hours, if fitting to their unique academic circumstance, by taking the NLN Nursing Acceleration Challenge II (ACE II) exam. This exam offers the opportunity to earn up to 34 hours of upper division college credit. Please see the Program of Study in Appendix A.
Electives
As part of the program of study, students complete 6 credits of upper division electives. These electives can be taken from the CON or from other departments. A number of electives may be offered by the CON are offered on a rotating basis. The list of the electives that may be offered by the College of Nursing are in the table below. Detailed descriptions are located in Appendix G. Check the current UNM schedule for availability for these electives.

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<td>N476/576 Critical Care Nursing</td>
<td>3d</td>
</tr>
<tr>
<td>498/ 499 Honors</td>
<td>1d-3d variable</td>
</tr>
</tbody>
</table>

Note: Schedule subject to change

d = didactic credits

Independent Study
The CON offers an option for independent study. Independent study courses have variable 1 to 3 credit hours; the course numbers are 297, 397, and 497.

The student who enrolls in an independent study course will collaborate with the instructor to identify learning experiences that will meet the learning objectives the student formulates. These learning objectives should specifically relate to one problem or a specific amount of knowledge to be gained. The student must then specify ways to achieve these objectives, showing that the amount of work justifies the number of credits for which they are registered. The University
policy is that one didactic credit = 16 hours’ work per semester plus additional study time. One clinical credit = 32 hours’ work per semester plus additional study time.

All independent study planning must be done jointly with the instructor. The course number that is chosen must be based on the level of content and depth to be achieved. In view of this, collaboration with faculty needs to begin before enrollment. Students usually need faculty help with writing objectives and focusing on a problem to study. The objectives need to be distinguishable and different from required course objectives. This may be achieved through increased depth or breadth, or different content. In addition, student and instructor must identify the means by which attainment of objectives will be determined (i.e., paper, project, etc.). The instructor and student should meet during the first week of the semester and a minimum of three times during the semester.

GENERAL STUDENT REQUIREMENTS

Technology Requirements
As the RN to BSN Option is online, students should have a reliable laptop or desktop computer with a web browser that is compatible. The connection will be best with a stable, high-speed Internet connection such as cable or DSL. While smartphones and tablets can be used for access to UNM Learn, it is highly recommend that those are not the only or primary devices used for work in UNM Learn.

Students should familiarize themselves with resources available to support online learning:
http://nursing.unm.edu/resources/it/Blackboard/index.html
http://tinyurl.com/opmgs65

Identification
Proper display of the UNM HSC identification badge as prescribed in the HSC Policy, “HSC Identification Badges,” is required. The wearing of an HSC Identification Badge is mandatory at all times when a student is on the UNM HSC campus or in a clinical experience. RN to BSN students are require to adhere to dress codes required by the agencies and institutions where clinical experience (NURS 410) will be taking place.

THE CLINICAL EXPERIENCE

The final Nursing class, NURS 410 Foundation of Leading Change and Advancing Health, requires 96 hours of clinical time. This course focuses on the synthesis of knowledge and skills learned throughout the program, and their application in a clinical setting to ensure attainment of the Essentials of Baccalaureate Education for Professional Nursing Practice.

Professional Documentation for Clinical Students
All RN students enrolled in NURS 410 Foundation of Leading Change and Advancing Health are responsible for providing and maintaining current professional documentation. Current records are required to attend clinical. Failure to maintain records may result in disenrollment. See Appendix D for a complete list of requirements concerning immunizations and certifications.

Needle-Stick Policy and Insurance
Any needle-stick or other exposure to blood and body fluids during clinical must be reported immediately to the clinical instructor. The student then must report to the Student Health Center on main campus. A needle-stick insurance policy is mandatory and will be billed to the student’s
account at a cost of $30.00 in the term the student is registered for NURS 410 Foundation of Leading Change and Advancing Health. See Appendix E, Bloodborne Pathogen Policy and Exposure Guidelines.

**Liability Insurance**
The CON provides liability insurance for all students admitted and enrolled in the College.

**Illness**
The clinical instructor must be immediately notified of any illness, change in health status, pregnancy, or other condition that may affect your health or direct patient care during a clinical rotation.

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**STUDENT PROGRESSION**

**Definition of Terms**

- Full-time Progressing: Students who are successfully completing courses as planned in the program of study and taking 12 or more hours per term.

- Part-Time Progressing: Students who are enrolled on a part-time basis and who are successfully completing courses as planned in a program of study.

- Leave-of-Absence: Students who have informed the CON advisement office that they will not be taking any courses the current semester. Students are allowed to be in this status for two terms. If students do not register for the third term, they will be dropped from the program. See Course Withdrawal below. These students must reapply to UNM and to the CON if they wish to return. If accepted students may be held to policy and program requirements in place at the time of reentry.

- Non-Progressing: Students who are not enrolled in nursing courses, nursing prerequisites, or electives.

**Student Evaluation and Progression**

Nursing 301 Professional Communication and Nursing 302 Advancement of Professional Nursing are the prerequisites to all other upper-division nursing courses. Students may not progress if these courses are not successfully completed. A grade of C (77%) or better is needed in all courses for progression. See Undergraduate Grade Requirements below.

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**ACADEMIC POLICIES AND REGULATIONS**

The general academic regulations of the University, as well as the specific regulations of the CON are found in the UNM Catalog. The Catalog is located online at [http://catalog.unm.edu/catalogs/](http://catalog.unm.edu/catalogs/). Students are responsible for knowing and meeting these regulations.

**Registration**

Students should follow the registration windows found at [http://registrar.unm.edu/](http://registrar.unm.edu/) and the specific registration appointment date for individual students is found in LoboWeb. Enrollment is limited and priority is given to progressing students. Once registered, students may process schedule changes during appropriate periods through the add/drop procedures. Deadlines for processing drops, adds, withdrawals and grade options vary according to the length of the course. See Course Withdrawal below.
Undergraduate Grade Requirements
The passing grade in all Nursing courses is “C” or 77%. Students who do not earn a passing grade in a required upper division nursing course must repeat the course. Students who do not earn a passing grade in any two required upper division nursing classes or do not earn a passing grade on the second attempt of a previously failed course are dis-enrolled from the CON. They may reapply to the CON after three years. All students earning a grade of less than “C” in any two required nursing courses are entitled to file an exception to the policy. However, students will not be allowed to enroll in any nursing classes until the exception process is final.

Drop Policy for Capped Enrollment Courses
At the discretion of the faculty teaching the course, students who do not appear in class and who have not made prior arrangements by the first week of the term with faculty may be dropped to allow students from the wait list to enroll. The first week of class is defined as Monday to Friday of the first week for web-based classes.

Program Withdraw/Readmission Procedure
CON students who withdraw from the University in good academic standing or do not have active registration for three terms may reapply for admission to the College. Because a returning student is subject to the rules and regulations of the Catalog in effect at the time of readmission, the student’s academic record will be reevaluated prior to readmission. Any student considering this option should stay in contact with the Student Services Office. Students who have been dis-enrolled from the CON for academic failure have an opportunity to reapply to the CON after three years.

Course Withdrawal
Students are responsible for completing all courses in which they are enrolled. Changes in enrollment, drops or withdrawals must be officially processed. A student who does not follow proper withdrawal procedures may be given a failing grade and is responsible for tuition charges associated with the course. Deadlines for course withdrawals are established by the UNM Registrar’s Office and may be found at http://registrar.unm.edu/. Withdraw dates vary by type of course (full-term, first-half, second-half, for example). Students should familiarize themselves with drop deadlines. Generally, students have a brief window when they may drop the course on LoboWeb with no grade and a full refund. The next drop window allows students to drop on LoboWeb with a grade of “W” and no refund. After that deadline, course drops are only processed with approval of the Dean and required the Enrollment Authorization- Drop with Dean’s Permission form, found at http://registrar.unm.edu/. The Dean will only grant approval to withdraw from a nursing course with written support of the course instructor. If the Dean grants approval, a grade of “W” is issued and there is no refund. If the course instructor does not support the drop of the course the student must remain in the course and a letter grade will be issued. Any student considering dropping should first consult with the instructor. If an Enrollment Authorization- Drop with Dean’s Permission form is to be processed it should go to the academic advisor, who will work with the instructor, the Dean, and the Registrar to drop the course.

Any student that does not have active enrollment for three terms is dis-enrolled from the University and the College of Nursing. A student wishing to return to the RN to BSN Option must reapply to UNM and the CON and may be held to any new policies and requirements in place at readmission.
Grade Replacement
UNM policy allows students to repeat a course for a higher grade and have the lower grade removed from the grade point average, although it remains on the transcripts. Please see the Catalog for details. This process must be initiated by the student and is done at http://registrar.unm.edu/.

Attendance and Absence Policy
The CON, in compliance with the academic regulations of UNM, follows the attendance and absence policies as described in the UNM Catalog.

Caregiver Criminal History Screening Program Policy
All students admitted to the CON will be required to submit to a criminal felony screening at their own expense at a facility identified by the CON to participate in clinical hours required for NURS 410. Clearance by the New Mexico Department of Health to work with patients with whom our students may come in contact will be required before a student can be considered in good standing for clinical activities.

The CON, in cooperation with the New Mexico Department of Health, retains discretionary authority as to any action that may be taken in response to the criminal screenings.
APPENDIX A

CURRICULUM WORKSHEET – BSN REQUIREMENTS – BASIC ENTRY OPTION

FRESHMAN YEAR (32 Credit Hours)

<table>
<thead>
<tr>
<th>Prerequisite Semester 1</th>
<th>Grade</th>
<th>Credits</th>
<th>Prerequisite Semester 2</th>
<th>Grade</th>
<th>Credits</th>
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<td>English 110 Accelerated Composition (Eng 101)</td>
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<td>English 120 Composition III (Eng 102)</td>
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<td>Biology 123/124L Biology for Health Sciences</td>
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<td>4</td>
<td>Chemistry 111 Elements of Gen Chemistry/Lab</td>
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<tr>
<td>Humanities (Core Area 5)</td>
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<td>3</td>
<td>Statistics 145 Intro to Probability and Stats</td>
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<tr>
<td>Psychology 105</td>
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<td>3</td>
<td>Nutrition 244 Human Nutrition</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Math 101, 102 &amp; 103 (as needed for Stat 145 and Chem prerequisite)</td>
<td></td>
<td>3</td>
<td>Nursing 224 Growth &amp; Development</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>16</td>
<td>16</td>
<td>Total Credit Hours</td>
<td>16</td>
<td>16</td>
</tr>
</tbody>
</table>

Prerequisite coursework may vary depending on test scores and course placements. Please see your academic advisor.

Minimum requirements to be considered for admissions to the College of Nursing:

- Meet minimum requirements to be accepted to UNM.

SOPHOMORE YEAR (32 Credit Hours)

<table>
<thead>
<tr>
<th>Prerequisite Semester 3</th>
<th>Grade</th>
<th>Credits</th>
<th>NURSING LEVEL 1</th>
<th>Grade</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology 239L Health Sciences</td>
<td></td>
<td>4</td>
<td>Nursing 240 Pathophysiology II</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Microbiology/Lab</td>
<td></td>
<td></td>
<td>CNM = Biol 2110 and Biol 2192</td>
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<td></td>
</tr>
<tr>
<td>Biology 237 Anatomy and Physiology I</td>
<td></td>
<td>3</td>
<td>Biology 238 Anatomy and Physiology II</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>(Lab recommended, not required)</td>
<td></td>
<td></td>
<td>CNM = Biol 2210</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 239 Pathophysiology 1</td>
<td></td>
<td>3</td>
<td>Nursing 201 Introduction to Nursing Concepts</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>(Override required to take at UNM)</td>
<td></td>
<td></td>
<td>CNM = Biol 2710</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social/Behavioral Sciences (Core Area 4)</td>
<td></td>
<td>3</td>
<td>Nursing 220L Principles of Nursing Practice</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Foreign Language (Core Area 6)</td>
<td></td>
<td>3</td>
<td>Nursing 332 Evidence-Based Practice</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>16</td>
<td>16</td>
<td>Total Credit Hours</td>
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<td>16</td>
</tr>
</tbody>
</table>

Prerequisite coursework may vary depending on test scores and course placements. Please see your academic advisor.

Minimum requirements to be considered for admissions to the College of Nursing:

- Meet minimum requirements to be accepted to UNM.
- Achieve at least a 2.75 grade point average in all courses in prerequisites semesters 1-2.
- Successful completion of prerequisite semester 3 by the beginning of Nursing Level 1.
- Pass each section (reading comprehension, vocabulary & general knowledge, grammar, basic math skills, biology, and chemistry) of the HESI A2 exam with 75% or higher.
- Apply by February 15 deadline for Fall term or September 15 deadline for the Spring term. New Mexico Residents will be given preference.

**CURRICULUM WORKSHEET – BSN REQUIREMENTS – BASIC ENTRY OPTION**

### JUNIOR YEAR (32 Credit Hours)

<table>
<thead>
<tr>
<th>NURSING LEVEL 2</th>
<th>Grade</th>
<th>Credits</th>
<th>NURSING LEVEL 3</th>
<th>Grade</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing 238 Nursing Pharmacology</td>
<td>3</td>
<td>Upper Division Elective or Nursing 498* Nursing Honors (If applicable)</td>
<td>3/2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 351 Health and Illness Concepts 1</td>
<td>3</td>
<td>Nursing 322L Care of Patients with Chronic Conditions</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 303 Health Care Participant</td>
<td>3</td>
<td>Nursing 352 Health &amp; Illness Concepts II</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 321L Assessment and Health Promotion</td>
<td>4</td>
<td>Nursing 390 Professional Nursing Concepts I</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 498* Nursing Honors (If requirements for Honors are met)</td>
<td>1</td>
<td>Fine Arts (Core Area 7)</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Humanities (Core Area 5)</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Credit Hours</strong></td>
<td><strong>16/17</strong></td>
<td></td>
<td><strong>Total Credit Hours</strong></td>
<td><strong>15/16</strong></td>
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</table>

### SENIOR YEAR (32 Credit Hours)

<table>
<thead>
<tr>
<th>NURSING LEVEL 4</th>
<th>Grade</th>
<th>Credits</th>
<th>NURSING LEVEL 5</th>
<th>Grade</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing 401L Clinical Intensive I w/ Seminar</td>
<td>4</td>
<td>Nursing 403L Clinical Intensive III w/ Seminar</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 402L Clinical Intensive II w/ Seminar</td>
<td>4</td>
<td>Nursing 419L Capstone Practicum</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing 453 Health &amp; Illness Concepts III</td>
<td>4</td>
<td>Nursing 454L Concept Synthesis</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication and Journalism 130</td>
<td>3</td>
<td>Nursing 491 Professional Nursing Concepts II</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NURSING LEVEL 4</td>
<td>Grade</td>
<td>Credits</td>
<td>NURSING LEVEL 5</td>
<td>Grade</td>
<td>Credits</td>
</tr>
<tr>
<td>----------------</td>
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<td>-------</td>
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<tr>
<td>(Core Area 1)</td>
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<td>CNM = COMM 1130</td>
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<tr>
<td>Nursing 499* Nursing Honors (If applicable)</td>
<td>1</td>
<td>Upper Division Elective or Nursing 499* Nursing Honors (If applicable)</td>
<td></td>
<td>3/2</td>
<td></td>
</tr>
<tr>
<td>Total Credit Hours</td>
<td>15/16</td>
<td>Total Credit Hours</td>
<td></td>
<td>16/17</td>
<td></td>
</tr>
</tbody>
</table>

The grade of C or better is required in all courses.

* Eligibility requirements for Departmental Honors (NURS 498 and 499) are as follows: 1) a University of New Mexico grade point average of at least a 3.50 prior to enrollment in NURS 498; 2) 6 hours in honor study (NURS 498 and NURS 499- Levels 2, 3, 4 and 5); 3) at least 60 hours earned at the University; and 4) application for honors with approval of the faculty.
# RN to BSN Completion Option

**Name:______________**

**ID:______________**

## Core Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Writing &amp; Speaking</td>
<td>6</td>
</tr>
<tr>
<td>ENGL 101*, 111, 113, or 110</td>
<td></td>
</tr>
<tr>
<td>Additional Courses</td>
<td></td>
</tr>
<tr>
<td>Physical &amp; Natural Sciences</td>
<td>7</td>
</tr>
<tr>
<td>Social &amp; Behavioral Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>Foreign Language</td>
<td>3</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>3</td>
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</table>

### Core Curriculum Total: 31 Hours

## Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 102* / 120</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 239</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 240</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 250</td>
<td>3</td>
</tr>
<tr>
<td>Statistics 145</td>
<td>3</td>
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<tr>
<td>Intro to Probability &amp; Statistics</td>
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</table>

### Required Courses Total: 12 Hours

## BSN Completion Track

### First Term/ First 7-Weeks Required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Nursing 301</td>
<td>1</td>
</tr>
<tr>
<td>Nursing 302</td>
<td>2</td>
</tr>
<tr>
<td>Nursing 404</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 405</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 406</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 407</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 408</td>
<td>3</td>
</tr>
<tr>
<td>Nursing 409</td>
<td>3</td>
</tr>
</tbody>
</table>

### These May Be Completed in Any Sequence as Offered:

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing 410</td>
<td>3</td>
</tr>
</tbody>
</table>

### Total Hours Required: 24 Hours

## Lower Division Electives

| Courses Numbered 101-299: | 21 Hours |

## Upper Division Electives

| Courses Numbered 300-499: | 6 Hours |

## Total Hours: 120

| UNM Residency Hours | 30 |
| Upper Division Hours| 50 |
| Core Curriculum Hours| 30 |

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*This program of study is effective beginning Fall 2016. A minimum grade of "C" or better is required on all coursework. See current application instructions for details on applying. Some courses may be completed in any sequence as offered. The provisions of this document do not constitute a contract between the student and the College of Nursing. The College of Nursing reserves the right to make reasonable changes as necessary. Check with College of Nursing Advisement Office for updates. (Revised June 2016)*

UNM College of Nursing, Student Services, MSC09 5350, 1 University of New Mexico, Albuquerque, NM 87131-0001
APPENDIX B
Student Rights and Responsibilities

You have the RIGHT to . . .

Be treated with respect and professionalism.

Clear communications from your instructors about course objectives, assignments, grading guidelines, and general policies regarding student work in the syllabus for each course.

You have the RESPONSIBILITY to . . .

Interact with instructors and peers in a respectful, professional, and constructive manner.

Read the syllabus, comply with its guidelines for your performance in the course, and ask questions if anything in the syllabus seems unclear or unreasonable.

Keep up with other course-related communications, such as emails, in-class announcements, and Web postings to stay informed.

- Contact the Web resource assistants if unable to access the course syllabus during the FIRST week of a Web course.
- If unable to access a Web course in the first week, contact the instructor by phone.
- Obtain and maintain a UNM ITS Net ID account.
- Work diligently to fulfill assignment guidelines and grading criteria.
- Complete course work as assigned and on time.
- Use the available resources to improve the quality of your work as necessary.
- Respond to the evaluation of your work in a civil manner, even if you do not agree.

Grading of your work that upholds the importance of excellence and is consistently applied to all students.

A quality learning environment that is conducive to your learning, comfort, and safety.

Contribute to a positive classroom learning environment by:

- Silencing cell phones and pagers during class meetings (if you must respond to a page or call, leave the room);
- Holding personal conversations of any sort outside of the classroom or during breaks;
- Arriving on time for class meetings.
- Contribute to a positive Web-
During times of unforeseen personal emergency or crisis, which you have communicated responsibly to faculty, reasonable flexibility from instructors about attendance, deadlines, and other course policies.

- Attend all classes and clinical activities.
- Be aware of and behave in accordance with the instructor's guidelines in the syllabus for absences and other attendance requirements.
- Contact the course instructor in advance if you are going to be absent or need special scheduling accommodations.
- Keep instructors informed about such emergency circumstances as soon as you become aware that they will affect your course work.
- Anticipate nonemergency personal circumstances and make your own plans to avoid allowing them to affect your schoolwork and class attendance.
- Take the initiative in arranging to "make up" any missed class by making your own arrangements to acquire the materials, announcements, and lecture content that were covered.

Expect faculty to be available for appointments.

Keep scheduled appointments or cancel as soon as you know you cannot make it. Appointments must be cancelled in advance.

Expect faculty to respond to email or phone messages within 2 working days unless students are otherwise notified about changes in faculty availability.

Enable your GroupWise email and check it frequently.

For Web courses, faculty shall arrange for alternate coverage for absences greater than 2 working days, excluding University holidays.

Include clear contact information with your messages.

Appeal any decisions made by an instructor by following CON's established appeal process and chain of command.

- You have the right to speak with the instructor regarding specific course requirements, for clarification of course content, and to express grievances.
- IN THE EVENT that discussion with the instructor

Behave in a professional and constructive manner when informing instructors that you would like them to reconsider a decision they have made.
does not result in resolution of the issue, you have the right to meet with the Program Director.

- IN THE EVENT that discussion with the Program Director does not result in resolution of the issue, you have the right to meet with the Education Team Chair.

- IN THE EVENT that discussion with the Education Chair and Executive Dean does not result in resolution of the issue, you have the right to file a formal grievance in accordance with CON policies (see Pathfinder for additional information: http://pathfinder.unm.edu/policies.htm#studentgrievance).
APPENDIX C
Student Dress Code for Pre-Licensure BSN Option Clinical Courses**

The UNM CON dress code is based in the reality that, as nurses, we are caring for a very diverse and often aging population. It is important that patients feel respected, safe, and comfortable. An overall appearance of neatness is key. Your clinical instructor’s judgment must be respected.

Uniform
- **Inpatient clinical**: Navy blue pants with white top, predominately white shoes, UNM CON patch on the left sleeve. White (90% white) shoes or plain white leather tennis shoes, which must be kept polished and clean, are required. Clean white lab coat with CON patch on left sleeve may be worn to pick up patient assignments. **Do not wear jeans or shorts under a lab coat.**
- **Community clinical & GEHM clinical**: Navy or khaki slacks (Docker type – 4 pocket max, no cargo pants, clean & unstained). Closed toe flat shoes; clean, solid color (brown, tan or black). Collared polo shirt (white, red or navy) with the CON patch on left sleeve.

Accessories
- Jewelry should be kept to a minimum. Large, dangling ear hoops or necklaces are NOT appropriate. One pair of earrings ONLY, flat to the earlobe is acceptable. Rings with stones can tear gloves or patients’ skin. Facial piercings are not appropriate for patient care. Medic alert bracelets are acceptable.
- Tattoos should be covered. A long white sleeve undergarment may be worn under scrub top to cover tattoos, a turtleneck may be necessary for some tattoos.
- White sweater (if needed) is acceptable.

General Appearance
- Neat, tidy, and professional appearance at all times, including under lab coat.
- Fingernails must be cut short; no nail polish due to evidence based practice standards. No false nails.
- No perfume.
- No chewing gum.
- Hair must be clean, restrained (not loose) and off the shoulders.
- Beards and mustaches are to be clean and neatly trimmed.
- The practice of good daily hygiene is expected.
- Check syllabus for specific clinical information regarding dress code.

**Students are also required to adhere to dress codes required by the agencies and institutions where clinical experiences will be taking place.

Required Supplies for Inpatient Clinical
- Stethoscope
- Penlight
- Hemostats
- Bandage scissors
- Analog watch
APPENDIX D
Professional Documentation for Clinical Students

All Undergraduate and Master in Nursing Education Students are responsible for completing the requirements listed below. Students are also responsible for providing and maintaining current professional documentation. Current records are required to attend clinical, and failure to maintain records may result in disenrollment.

The following must be completed prior to starting a clinical/fieldwork rotation:

**MMR (Measles/Mumps/Rubella):** Requirement is met if you have one of the following:
- Immunization record listing two MMR shots after 12 months of age
- A blood test for immunity to measles, mumps, and rubella

**Tetanus-Diptheria-Pertussis (Tdap):** One dose Vaccination is required. Documentation of Booster must be within last 10 years.

**Hepatitis B:** Series of three injections and post completion titer takes approximately 4-7 months to complete. Entering students are required to have at least the first two injections of the series prior to starting clinical.

**Varicella (Chickenpox):** Requirement is met if you have one of the following:
- Proof of immunity by titer
- Proof of 2 doses of Varicella vaccine

**Influenza:**
Seasonal influenza vaccine is required.

**Tuberculosis Test (TB):**
Initial two Step PPD is required and annual screening. (If history of positive PPD, one time documentation of chest x-ray and completion of treatment if applicable.)

**Urine Drug Screen (10 Panel)** – This can be done at UNM Student Health Clinic or a clinic of your choice.

**BLS (Basic Life Support) –** Certification for HealthCare Providers (Adult, Child, & Infant)

**OSHA/Bloodborne Pathogens – Annual update.** External OSHA certificate can be accepted. Training can be completed online at: [https://learningcentral.health.unm.edu/learning/user/login.jsp](https://learningcentral.health.unm.edu/learning/user/login.jsp)
Browse Catalog → Search “Bloodborne” → Complete Bloodborne Pathogens module.

**HIPAA – Annual update.** More frequent updates may be required. Must be taken through UNM’s Learning Central. Log on to [https://learningcentral.health.unm.edu/learning/user/login.jsp](https://learningcentral.health.unm.edu/learning/user/login.jsp) and follow the directions.

*Note:* To print certificates for completed Bloodborne Pathogen and HIPAA trainings, find “Learning History” in Learning Central, hover over the module link and then click on “Print Certificate” in the popup.
Proof of Caregivers Criminal History Screening:
To complete this process:
1. Scan and email a clear copy of your driver’s license to Diana Baca at:
   DLBaca@salud.unm.edu
   a. If you are unable to scan a copy of this, please contact Diana by email for another option.
2. There are 3 other steps to be completed which will be sent to you after Diana receives your initial email.

To submit updated immunizations, 10-panel drug screen results, BLS card, OSHA & HIPAA certificates, and clearance letter either:
   • Fax documents to (505) 272-8209 (Roxanne’s Office)
   • Scan documents and attach to an email: RRoessne@salud.unm.edu
   • Mail to:
     Roxanne Roessner
     Room 346
     UNM College of Nursing
     MSC09 5350
     1 University of New Mexico
     Albuquerque, NM 87131-0001
   • Or bring by Roxanne’s office in room 346 of the Nursing/Pharmacy Building.

** It is advised that students keep copies of all professional documentation (immunizations, drug screenings, BLS, HIPAA & OSHA) for their own records. The CON will not make copies of documentation after it has been submitted. Students who lose their records will have to return to the original source to replace them.

Revised: December 2013
I. Purpose and Policy

The purpose of these guidelines is to reduce the risk of student exposure to bloodborne pathogens, such as, but not limited to, hepatitis B virus (HBV), hepatitis C virus (HBC), and the human immunodeficiency virus (HIV).

Standard Precautions is an approach to infection control that requires the application of blood and body fluid precautions for all patients and patient specimens, regardless of diagnosis. Standard Precautions will be the minimum standard of practice throughout UNM Health Sciences Center. Whenever possible, Body Substance Isolation will be used. Body Substance Isolation takes Universal Precautions one step further and requires the same barrier precautions for all moist body substances and surfaces, not just those associated with the transmission of HIV and HBV. All human blood and body fluids will be handled as if they are infectious.

II. Prevention of Bloodborne Pathogen Exposure

Bloodborne Pathogen training is required annually. Training can be accessed online at http://hospitals.unm.edu/ForEmployees.shtml, or documentation of an external OSHA-accepted training can be submitted.

III. Methods of Compliance

Students will become familiar and comply with the Bloodborne Pathogen Exposure Plan of the clinical sites to which they are assigned. Copies of the Health Sciences Center Exposure Control Plan are available in the Student Advisement Office at the CON.

IV. General Screening

The CON will not undertake any program of screening faculty or students for antibody to HIV. Any student or faculty wishing to be tested will be referred to his or her private physician, the UNM Student Health Center, or the county health department.

V. Accidental Exposure Incidents

A student in the CON who has blood exposure while in a clinical agency is treated in a similar manner as any type of accident occurring within the agency (See Exposure Guidelines contained in Appendix E.)

The student should immediately notify the clinical faculty who will then immediately notify the supervisor within the health care facility where the exposure occurred. As much information as possible about the blood donor should be collected (i.e., HBV antigen, HCV, and HIV antibody status). The clinical agency will usually require the completion of an incident report and will usually ask for permission from the client to test for bloodborne pathogens.

The student should report to the UNM Student Health Center within 6 to 8 hours to discuss prophylaxis treatment. If the exposure occurs when the Student Health Center is not open, the exposure may be reported at University Hospital Urgent Care or Emergency Room. The University is not liable for treatment costs.
The exposed student will be encouraged to have testing for HIV at baseline, 6 weeks, 3 months, and 6 months. The decision to have testing or not, however, is the choice of the individual exposed.

The clinical instructor should notify the Education Chair and Executive Dean when a student has been accidentally exposed. Notification of the Administration is necessary to assist in the protection of the faculty and College in the event of subsequent liability issues or actions occurring following the incident.

When a student experiences a bloodborne pathogen exposure while in a clinical agency, the policy of all agencies mandates that an incident report be filed. While the University will make every effort to maintain confidentiality, the University cannot be held responsible for actions taken by the clinical agency. The supervising faculty will follow the procedure for reporting accidental exposure as outlined above.

VI. Guidelines for Exempting Students from Clinical Assignment to Clients with Bloodborne Diseases:

- **Confirmed Pregnancy**
  - The risk of transmission of HIV infection to pregnant health care workers is not known to be greater than the risk to those not pregnant.
  - The risk of transmission of other pathogens, such as cytomegalovirus, from patients with AIDS to pregnant health care workers is unknown but is thought to be low to nonexistent.
  - Based on the above information, there is no epidemiological reason to exempt pregnant students from caring for patients with bloodborne diseases.

- **Incompetent Immune Systems:**
  - The Centers for Disease Control and Prevention (CDC) does not recommend barring HIV-infected health care workers from practicing their profession. There is no evidence that infected nurses have ever infected a client with HIV in the process of providing nursing care. Although there is evidence that one dentist infected six clients with HIV, the mechanism of transmission has not been established. Retrospective studies on a number of HIV-infected dentists and surgeons have not discovered any transmission to any of their patients.
  - Based on this information, students with HIV infection need not be restricted from clinical experience unless they have some other illness for which any health care worker would be restricted. Symptoms of HIV (i.e., fatigue, paresthesia, vision problems, or dementia) may limit a health care worker’s ability to safely practice.

- **Infections:**
  - Any student with an infectious process could further compromise the client with an incompetent immunological system. All students with exudative or weeping skin lesions should be restricted from direct client care contact.
  - The decision to exempt a student from clinical experience will be made on a case-by-case basis by the faculty responsible for the clinical course. Decisions about longer exemptions (more than one clinical session) will be made in consultation with the student's physician and appropriate university faculty/administrators.
VII. Student Acceptance of Clinical Assignment

Students who have received formal classroom instruction in bloodborne pathogen exposure control and can satisfactorily demonstrate knowledge and skills requisite to such care are expected to accept clinical assignments to meet the course objectives.

The decision to exempt a student from clinical experience will be made on a case-by-case basis by the faculty responsible for the clinical course.

VIII. Confidentiality

Within the Code of Federal Regulations are statements designed to protect medical information and the privacy of the individual, providing there is no overriding need for the public to know. To mandate that a person infected with HIV be required or requested to notify College authorities is difficult, if not impossible, to enforce and legally challengeable.

Individuals involved with health care-giving services who know they are infected with a bloodborne disease are ethically and legally obligated to conduct themselves responsibly in accordance with the following protective behaviors.
1. Seek medical advice.
2. Follow College and/or agency guidelines when involved in direct client care.
3. Be knowledgeable about and practice measures to prevent transmission of bloodborne diseases.

No specific or detailed information concerning complaints or diagnosis will be provided to faculty, administrators, or even parents without the express written permission of the individual in each case. This position with respect to health records is supported by amendment to the Family Education Rights and Privacy Act of 1974 and the New Mexico HIV Test Act (Chapter 227) of 1989. Health officials and other institutional officers must remember that all confidential medical/health care information is protected by statutes and that any unauthorized disclosures may create legal liability.
**Blood & Body Fluid Exposure/Needle-tick**

**OBTAINING MEDICAL CARE FOR XPOSURES**

1. **When an exposure occurs:**

   Wounds and skin sites that have been in contact with blood or body fluids should be washed with soap and water; mucous membranes should be flushed with water. There is no evidence that the use of antiseptics for wound care or expressing fluid by squeezing the wound further reduces the risk for HIV transmission. However, the use of antiseptics is not contraindicated. Use of caustic agents, e.g., bleach, is not recommended.

2. **Medical Evaluation:** It is very important that medical evaluation take place immediately because treatment decisions must be made within 2 hours after exposure. HIV prophylaxis for high-risk exposure appears most effective if started within 2 - 4 hours. It is also extremely important to evaluate the donor’s risk status immediately.

3. **Medical Evaluation Facilities:** The student should report IMMEDIATELY to UNM Student Health & Counseling (SHAC). SHAC Summer 2015 Hours (eff. 5/11 thru 8/14/15): Mon. thru Thu., 8:00 am to 5:00 pm; Friday, 9:00 am to 5:00 pm. Hours are subject to change; check website [shac.unm.edu] for updates.

   Outside of these hours, the student should go IMMEDIATELY to the nearest emergency room associated with the clinic or office where the incident occurred for the initial evaluation. Follow-up can be done at SHAC. (Do not go to UNM Employee Occupational Health unless you are a student employee and the exposure occurred as a result of your employment.)

   The student should notify his/her supervisor immediately. The supervisor and student should fill out a UNM Notice of Incident / [http://policy.unm.edu/common/documents/6150-exhibit-d.pdf](http://policy.unm.edu/common/documents/6150-exhibit-d.pdf) form. This form should go with the student to his/her evaluation for treatment.

   Note: If the incident occurs at the VA Hospital, the VA Employee Health Clinic will do the initial evaluation.

4. **Insurance:** The insurance ID card should be shown when medical evaluation is needed. If the medical facility needs further verification of coverage, they can contact AIG, Educational Markets, at 1-888-622-6001. Their office hours are Mon. through Fri. from 8:00 am to 5:00 pm (Mountain time).

5. **Laboratory Testing/Treatment:**

   a) To determine whether treatment of the student is necessary, blood must be drawn from the patient/donor to evaluate Hepatitis B, C, and HIV status. Call the Infection Control Nurse or Nursing Supervisor to order these tests on the patient/donor. The Infection Control Nurse (7 am to 4 pm) or Nurse Supervisor (after hours) should review the medical record, question the patient/donor about risk factors, and obtain the patient’s/donor’s consent to do the tests necessary to evaluate their health status.

   b) If the exposure occurs in an outpatient setting (and these tests cannot be done), send the patient/donor to Student Health & Counseling (SHAC) with the exposed student for evaluation.

6. **For more information on testing and treatment decisions or protocols:**

   - Dr. Susan Kellie at UNM: (505) 272-6957 or pager (505) 951-1067 — Mon. thru Fri., 8:00 am to 5:00 pm
- PALS line, Infectious Disease physician on call: (505) 272-2000 or 1-888-UNM-PALS (1-888-866-7257)

- Student Health & Counseling (SHAC): (505) 277-3136 — Summer Hours eff. 5/11 thru 8/14/15: Mon. thru Thu., 8:00 am to 5:00 pm; Friday, 9:00 am to 5:00 pm. Hours are subject to change; check web [shac.unm.edu](http://shac.unm.edu) for updates. SHAC Needle-Stick Web Page: [http://shac.unm.edu/medical-services/blood-body-fluid-exposure.html](http://shac.unm.edu/medical-services/blood-body-fluid-exposure.html)

Revised 5/18/15; X:\Archive 2013\Policies\Medical\Practice Guidelines\Blood Body Fluid\Medical Care.DOC
BBF Exposure in UNMH or UNM Clinic System

Monday-Thursday
8:00am-5:00pm
Friday, 9:00am-5:00pm

SHAC Summer Hours: Eff. 5/15/15 thru 8/14/15

After Hours
Whenever UNM SHAC is closed. (See Hours.)
Weekends, 24 hrs

UNM Student Health & Counseling (SHAC)
Main Campus

Emergency Room, UNM

Go to head of line. Inform staff of exposure. Request student needle-stick packet. Provider sees student and performs Risk Assessment.

Low risk and/or student declines antiretroviral therapy.
*SEE BOTTOM OF CHART.*

High risk and/or student elects antiretroviral therapy.

If seen at Student Health & Counseling, student goes to Walkgreens, 2nd Central SE (Girard & Central), to pick up Rx, then returns immediately for rest of assessment.

For high-risk exposure to known HIV patient, or other questions, provider should always call UNM ID ATTENDING via PALS line at UNM 272-2000.

If source HIV negative, stop antiretrovirals.

If source HIV positive, continue antiretrovirals, lab flu per protocol.

Note: Do not expect all source serologies to be available before 72 hr. Provider can obtain results from Epidemiology at UNM 272-5131.

If source HIV positive, continue antiretrovirals, lab flu per protocol.

If source HIV negative, stop antiretrovirals.

For high-risk exposure to known HIV patient, or other questions, provider should always call UNM ID ATTENDING via PALS line at UNM 272-2000.

High risk and/or student elects antiretroviral therapy.

ER gives 3-day supply (after required pre-medication labs drawn).

Low risk and/or student declines antiretroviral therapy.
*SEE BOTTOM OF CHART.*

Return to Student Health & Counseling within 72 hours to complete assessment and paperwork, have baseline labs drawn, follow-up on source serologies.

If Student Health & Counseling not open within 72 hours of exposure, follow-up at ER. Fast Track (Urgent Care), have baseline labs drawn, follow-up on source serologies.

May be referred to Infectious Diseases Consult Clinic a Friday pm, Truman GI Clinic.

NOTE:
May consult with PALS.
ID attending 272-2000 at any time.

F/U labs are required on all students 6 months after exposure regardless of source status.

* F/U labs are required on all students 6 months after exposure regardless of source status.

This flowchart is updated by UNM Student Health & Counseling. Revised 05/15/15

*F/U lab results can be checked via UNM NURSING BLOOD STUDY/PALS UNM Flow Chart.doc.
BBF Exposure in VA

M-F, 8 am-5 pm

Go to Employee Health Clinic, Main VA building, Floor 1 (Across from Main Reception Desk)

Go to head of line. Inform staff of exposure. Request student needlestick packet. Provider sees student and performs Risk Assessment.

High risk and/or student elects antiretroviral therapy.

VA ER or VA EH dispense 3-day supply of antiretrovirals.

For high-risk exposure to known HIV patient, or other questions, provider should always call VA ID ATTENDING via Operator at VA.

Low risk and/or student declines antiretroviral therapy. SEE BOTTOM OF CHART.

Go to UNM Student Health & Counseling within 72 hours to complete assessment and paperwork, have baseline labs drawn, follow-up on source serologies.

If Student Health & Counseling not open within 72 hours of exposure, follow-up at VA EH, have baseline labs drawn, follow-up on source serologies.

If source HIV negative, stop antiretrovirals.

If source HIV positive, continue antiretrovirals, lab/tri per protocol.

If TRI labs for exposures to Hep C, Hep B, HIV per protocol.

* TRI labs are required on all students 6 months after exposure regardless of source status.

July 2015
Blood & Body Fluid Exposure/Needle-Stick
2014-2015 INSURANCE COVERAGE

Insurance coverage is mandatory for all UNM students who are at risk for body fluid and blood-borne pathogen exposure. Coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, PA. Services are coordinated by AIG, Educational Markets.

Benefits & Coverage:
- Coverage is for academic-related exposures only
- No referrals needed
- Covered in any geographic location in any medical facility
- No deductibles
- Maximum benefit payable: $21,000 per exposure
- 100% reimbursement for:
  - Physician visits
  - Lab tests done on the student and the patient/donor involved in the exposure
  - Emergency room visits, if necessary
  - Medications necessary to treat exposure

Coordination of Benefits:
This provision allows the plan to coordinate payment of benefits with other medical policies under which the insured is covered so that the total benefits paid under all available policies will not exceed 100%. It is the intent that this plan be primary to any other medical insurance under which the insured is covered. The Non-Duplication of Benefits does not apply if you do not have any other medical insurance.

Cost for 2014-2015:
- $30 per semester / per student

Information & Questions:
- Inquiries About the Plan and Payment of Claims: Call AIG, Educational Markets at 1-888-622-6001. Office hours are Monday - Friday, 8:00 am - 5:00 pm (Central Time). Website: www.studentinsurance.com (check eligibility/claims status)
- Enrollment / Effective Date Questions: Call UNM Student Health & Counseling at (505) 277-7949.
- UNM Student Health & Counseling (SHAC) SERVICES: Visit http://shac.unm.edu/ or call SHAC at (505) 277-3136.
- Testing and Treatment: For OHS or ER Consult, call (505) 272-2000, or the PALS line, 1-888-866-7257.

Filing Claims:
1. If the student is seen at Student Health & Counseling (SHAC), claims will be filed by SHAC.
2. The student is required to file all claims for services incurred outside SHAC. The student must submit a claim form (available at SHAC or from the address below) and a UNM Notice of Incident form (available in the student’s dept. or at SHAC, or online at http://policy.unm.edu/common/documents/6150-exhibit-l.pdf). The student will fill in the necessary info, have the attending physician complete his/her portion of the forms, attach all medical & hospital bills, and mail to the address below:
   Educational Markets Mail Center
   P.O. Box 26050
   Overland Park, KS 66225
   Bills must be received within 90 days of service to be considered for payment.

Enrollment:
1. Each department will determine which students are at risk and submit a list of students requiring coverage to UNM Student Health & Counseling. This list will be forwarded to AIG, Educational Markets, for coverage under this plan.
2. The student’s UNM account will be charged the premium for this plan as a “needlestick fee.”
3. The student will be given the plan coverage details and an exposure explanation (yellow) card. These will be sent to the student’s department administrator for distribution.
APPENDIX F
Essential Qualifications for Undergraduate Progression and Graduation

The University of New Mexico College of Nursing Bachelor of Science in Nursing (BSN) signifies that the holder of that degree has been educated to competently practice professional nursing. The education of a nurse requires assimilation of knowledge, acquisition of skills, and development of judgment. The practice of nursing emphasizes interdisciplinary collaboration among patients, physicians, nurses, pharmacists, and other allied health care professionals.

The curriculum leading to the BSN from this College requires students to engage in diverse, complex, and specific experiences essential to the acquisition and practice of fundamental nursing skills and functions. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to satisfactorily perform these functions. In addition to being essential to the successful completion of the requirements of the BSN, these functions are necessary to ensure the health and safety of patients, fellow students, faculty, and other health care providers.

The essential proficiencies necessary to acquire or demonstrate competence in a discipline as complex as nursing and needed for progression by students for the BSN at the University of New Mexico College of Nursing include but are not limited to the following abilities:

Communication
The student must communicate in English effectively and sensitively with fellow students, faculty, staff, patients, family, and other professionals. The student must express ideas and feelings clearly and demonstrate a willingness and ability to give and receive feedback. Students must be able to: convey or exchange information at a level allowing development of a health history, identify problems presented, explain alternative solutions, and give directions during treatment and post-treatment. The student must be able to converse effectively in English, both in oral and written forms, and synthesize and communicate information on the patient’s status accurately and efficiently, seeking additional guidance and supervision when appropriate.

Behavioral/Emotional
A student must possess the emotional health required for full utilization of intellectual abilities, exercise of good judgment, and prompt completion of all responsibilities attendant to his/her education and the care of patients, families, and communities. In addition, the student must be able to maintain mature, sensitive, respectful, and effective relationships with patients, students, faculty, staff, and other professionals under all circumstances, including highly stressful situations. Students must have the emotional stability to function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable ways. Students must be able to experience empathy for the situations and circumstance of others and effectively convey that empathy. Students must understand that personal values, attitudes, beliefs, emotions, and experiences affect perceptions and relationships with others. Students must be able and willing to examine and change behavior when it interferes with effective patient care or student and team relationships. Students must possess the skills and experience necessary for productive and collaborative relationships in diverse academic and working environments.
Professional Conduct
Students must possess the ability to reason morally and practice nursing in an ethical manner. Students must be willing to learn and abide by professional standards of practice. Students must possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility, accountability, and tolerance. Students must be able to engage in patient care delivery in all settings and be able to deliver respectful care to all patient populations.

Reasonable Accommodation for Disabilities
On admission, a student who discloses a disability and requests accommodation may be asked to provide documentation of the disability for the purpose of determining appropriate accommodations, including program modification. The CON will provide reasonable accommodations, but is not required to make adaptations that would substantially alter the nature or requirements of the program or provide auxiliary aids that present an undue burden to the CON. To matriculate or continue in the curriculum, the student must be able to perform all the essential functions either with or without accommodation. Requests for accommodation should be directed to: Accessibility Services, 277-3506, http://as2.unm.edu/

This process, and the documents associated with it, is adapted, with permission, from the University of Washington, School of Nursing.
**APPENDIX G – Elective Course Descriptions**

**Please note the prerequisite for all electives is the completion of Level 1 courses or enrollment in RN-BSN program.**

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Description and Key Content Components</th>
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<tbody>
<tr>
<td>N429 Special Populations in Obstetrics (3 credits) Online</td>
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- **Course Description:** This course explores issues relevant to the nursing care of special obstetric populations. The course builds on content presented in previous nursing courses, including biophysical and psychosocial concepts, and application of evidence to nursing management. |
| N429 Breastfeeding (2 credit didactic, 1 clinical credit) Online |  
- This course includes comprehensive information about antenatal and postpartum breastfeeding management and prepares nursing students to work with breastfeeding families. Utilizing principles from anatomy and physiology, biochemistry, immunology, the social sciences, and research, students apply the nursing process in support of the breastfeeding family. Emphasis is placed on critical thinking and the use of the nursing process including assessment, diagnosis, planning, intervention, and evaluation applied to the breastfeeding dyad and their families. Additionally, the clinical component of this course will provide one to one interaction with breastfeeding clients. The course content is based on the International Lactation Consultant Association Competencies and Practice and Education Guidelines and the World Health Organization Guidelines. |
| N429 Genetics (3 Credits) online |  
- This course focuses on the fundamentals of human and molecular genetics. It is designed to give students a basic understanding of genetic/genomic concepts and molecular techniques so that this knowledge can be applied to current and future genetic diagnoses and therapies encountered in nursing practice. Ethical, legal, social and policy issues associated with advances in genetic knowledge and technology are also discussed. It is offered on-line. |
| N429 Care of the Veteran (3 Credits) online |  
- This course will prepare students to care for the Veteran population. Students will acquire an understanding of the health care needs of the Veteran population. Topics include health issues and topics such as military and veteran culture, Veterans Health Administration (VHA), PTSD, traumatic brain injury, women in the military, military sexual trauma, and chemical exposures (e.g., Agent Orange, Gulf War illness, etc.). It is offered on-line. |
| N462 Special Populations in Pediatrics (3 Credits) Online |  
- Enrollment is open to undergraduate students who have successfully completed the Level I and Level II courses as well as to students in the RN to BSN program.  
- This course explores issues relevant to the nursing care of special pediatric populations, including populations distinguished by age / developmental stage or by illness. The course builds on content presented in previous nursing courses, including biophysical and psychosocial concepts, application of growth and development principles, and application of evidence to nursing management. |
<table>
<thead>
<tr>
<th>Course Title</th>
<th>Description and Key Content Components</th>
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| N473/N593 End of Life Care (3 Credits) | • This course meets in 3 blocks of weekend days (Sat/Sun) 3 times over the term (9a-4p). Enrollment open to undergraduate, RN-BSN, and graduate students.  
• The course uses many modalities to learn more about caring for persons who are dying and their support systems. The course includes didactic, clinical, and interactive components to more fully appreciate the special care of persons that are near death and the needs of their loved ones. The course will have a particular focus on symptom management, including an in-depth exploration of pain management, as well as social, cultural, and emotional issues relevant to end of life care in the adult population. Consistent themes will be apparent throughout all topics: the family as a unit of care; the nurse as advocate; the important influences of culture; care across settings and the interdisciplinary nature of quality end of life care. Research findings and readings will enhance understanding of the complex issues that guide choices and decisions for persons facing the end of life. |
| N474 Patient Education (3 Credits)    | • **Course Description:** This course is presented in units organized around Objectives & Readings, Learning Activities, and Assignments. Enrollment is open to undergraduate students. RN to BSN students may find this especially useful, as they will be able to immediately apply content to their work setting.  
• The role of the nurse as patient educator is explored in this course. Students will review learning principles and their application to the clinical setting. They will examine different instructional approaches and strategies for optimal learning. Students will develop a teaching plan designed to meet the needs of a select patient population. It is anticipated that the student will be able to apply the teaching plan to the practice setting. Required and recommended readings will supplement the material from the text. |
| N476/N576 Critical Care Nursing (2 Credits) | • This course meets in 4 blocks of weekend days (Sat 9 - 5/Sun 1 - 5) 4 times over the term. Enrollment open to undergraduate, RN-BSN, and graduate students.  
• This course explores the common problems found in adult critical care units and collaborative and nursing care of those problems. It builds on the problems discussed in N416 High Acuity Clinical Intensive to a much greater depth, as well as other system problems. There is no clinical experience associated with this class. |